

CITY OF
GALESBURG
ILLINOIS

June 2, 2025

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
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CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda

City Council Chambers

June 2, 2025

6:00 p.m.	Roll Call	Pledge of Allegiance
		Invocation
	Proclamation	Pride Month
	Proclamation	Juneteenth
	Approve	Minutes from May 19, 2025
	Bid Opening	Open bids for City owned real estate

Public Comment

Consent Agenda #2025-11

25-8010	Bills and Advance Checks	Approval and warrants drawn in payment of same
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Passage of Ordinances and Resolutions

25-2017	Resolution	Authorizing purchase of four real estate parcels on the Public Square
25-2018	Resolution	Authorizing purchase of 6.6 acres of property on the west side of Bunker Links Municipal Golf Course

Bids, Petitions and Communications

25-3016	Bid	Rescind approval of one Ton Heavy Duty Cab Chassis purchase from Yemm Chevrolet
25-3017	Bid	Purchase of one Ton Heavy Duty Cab Chassis purchase from Victory Lane Ford

City Manager's Report

Miscellaneous Business (Agreements, Approvals, Etc.)

25-4043	Approve	Engineering Agreement for Fuel Farm
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Town Business

25-9014 Approve Bills

Closing Comments

Adjournment



CITY MANAGER'S OFFICE

Operating Under Council – Manager Government Since 1957

CITY COUNCIL MEETING

City Manager's Report

June 2, 2025

CONSENT AGENDA #2025-111

Item 25-8010 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS

Item 25-2017 Purchase of Four Parcels on the Public Square

Staff recommend approval of purchasing four parcels of land (99-10-460-001, 99-10-460-002, 99-10-460-003, and 99-10-460-004) located on the northeast corner of the Public Square from Michael L. and Karen K. Martin. Instead of a cash transaction, the city plans to acquire the property by forgiving \$300,000 of an existing debt owed by the property owners from a 2018 loan to assist with expenses related to the installation of underground utilities and the extension of Gale Village Drive on the north end of the city. This acquisition aligns with the City's ongoing efforts to strategically invest in properties that support community development and revitalization goals.

Item 25-2018 Purchase of 6.6 Acres of Property on the west side of Bunker Links Golf Course

Staff recommend approval of purchasing Parcel Identification Number 05-34-101-002, currently owned by the Marjory H. Novotny Trust and the Albert J. Novotny Trust, for \$63,000. This property borders Bunker Links Municipal Golf course, and acquisition aligns with the city's strategic interests for potential future development, and long-term planning. The property owners have agreed to the sale, and city staff have deemed the price fair and reasonable. The purchase will be funded through the Economic Development Fund.

BIDS, PETITIONS AND COMMUNICATIONS

Item 25-3016 Rescind Purchase of Heavy-Duty Cab Chassis from Yemm Chevrolet

Staff recommend approval to rescind the May 5, 2025, approval of Yemm Chevrolet's low bid of \$52,497 for a 2025 RAM 3500 cab/chassis for the Water Division. Yemm Chevrolet has withdrawn the bid, after being unable to fulfill the order because the manufacturer sold out of the 2025 model and closed the order bank.

Item 25-3017 Purchase of Heavy-Duty Cab Chassis from Victory Lane Ford

Staff recommend approval of the bid from Victory Lane Ford in the amount of \$52,990 for the purchase of a new 2024 RAM 3500 cab/chassis to be utilized by the Water Division. This recommendation comes after the previously approved bid for a 2025 model from Yemm

Chevrolet could not be fulfilled due to the manufacturer's order bank closing. Victory Lane Ford has a new 2024 model in stock and has reduced their initial offer of \$54,797 to \$52,990. Funds are available in the Water Division's budget for this purchase, and a separate bid will be issued for the dump body and snowplow installation.

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 25-4043 Engineering Agreement for Fuel Farm

Staff recommend approval of an engineering agreement with Hanson Engineering for the Airport Fuel Farm project, totaling \$120,612. This project, which involves replacing deteriorated underground fuel tanks with above-ground storage tanks, is largely funded by the Rebuild Illinois capital program (90% state, 10% local). The engineering agreement covers planning and special services, design phase services, and construction phase engineering services. The City previously approved Hanson Engineering as the City's airport consultant. The City will pay the total engineering costs upfront and will be reimbursed by the State for their portion.

TOWN BUSINESS

Item 25-9013 Town Bills

Respectfully submitted,

Eric Hanson
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
May 19, 2025
6:00 p.m.

Called to order by Mayor Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wendel Hunigan, Evan Miller, Heather Acerra, Greg Saul, and Steve Cheesman, 7. Absent: Council Member Dwight White, 1. Also Present: City Manager Eric Hanson, City Attorney Dan Alcorn, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Reverend James Hailey, Allen Chapel AME, gave the invocation.

Council Member Miller moved, seconded by Council Member Acerra, to approve the minutes of the City Council's regular meeting from May 5, 2025.

Roll Call #2:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Cheesman, to approve the minutes of the City Council's executive session meeting from March 17, 2025.

Roll Call #3:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

Proclamation: Poppy Days

PUBLIC COMMENT

Reverend Andrew Jowers addressed the Council stating that the meeting tonight has significantly less attendance than the last one and that he hopes those absent are watching in order to stay informed. At an earlier Council meeting, he introduced the concept of good governance, which he feels is particularly relevant at the beginning of the new Council Member terms. He hopes those serving represent their entire ward, regardless of who voted for them, which embodies good governance. He stated that good governance involves public institutions

managing public affairs and resources ethically, free from corruption, upholding the law, and respecting human rights. Reverend Jowers believes that Galesburg would be a better place if everyone was united as one community, setting aside their differences. He added that he recently wrote an article about a nation at war with itself over race. This issue has long impacted productivity, well-being, and potential, and he is willing to discuss this uncomfortable subject with anyone.

Reverend James Hailey addressed the Council and thanked the City Clerk for inviting him to offer the invocation. He acknowledged the devastating tornadoes in Missouri and Kentucky, and the various weather events across Texas, the East Coast, and the West Coast. He feels that Galesburg could one day face similar challenges, and in that event, he believes the city's response will be to ask everyone for their prayers. He asked everyone to take a moment of silence to pray for those affected by these events.

Mindy Knapp addressed the Council and stated that Galesburg faces a significant problem regarding the lack of accessible public restrooms for its homeless population. She believes that existing organizations are not adequately meeting the growing needs and the housing crisis is evident in unoccupied buildings, many with squatters. Downtown Galesburg is struggling with businesses and economic hardship and because of this, the homeless are essentially barred from using restrooms at public businesses. She expressed concern that the City prioritizes infrastructure like streets and sidewalks, even though children no longer walk to school, over providing public restrooms for both visitors and the unhoused population.

Bruce Cook addressed the Council and stated that he had to overcome alcoholism many years ago and heard the victim mentality and complaints he now hears from homeless individuals. He stated that while compassion from individuals, organizations, and religious institutions is valuable, ultimately, it is the responsibility of these individuals to actively work towards improving their own lives. He noted that he experienced homelessness for over a decade and advised shedding self-imposed limitations, accepting help without complaint or expectation, obeying laws, and respecting others' property to earn respect. He does not support a tent city for the homeless, as it signifies an inefficient handling of the situation.

CONSENT AGENDA #2025-10

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

25-3014

Approve the bid submitted by Brown Excavating, Inc., in the amount of \$122,389 for the demolition and clean-up of six properties.

25-3015

Approve the bid from Mechanical Services of Galesburg, Inc., in the amount of \$24,600 for the demolition and clean-up of the old fire training tower and the paint building at 2233 Veterans Drive.

25-8009

Approve bills in the amount of \$3,220,101.90 and advance checks in the amount of \$1,008,394.89.

Council Member Miller moved, seconded by Council Member Saul, to approve Consent Agenda 2025-10.

Roll Call #4:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

25-1006

Council Member Acerra moved, seconded by Council Member Cheesman, to approve Ordinance 25-3751 on final reading amending the zoning from R-3A, Multi-Family to R-1A, Single Family, for the property commonly known as 3176 Dover Lane.

Roll Call #5:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

25-1007

Council Member Acerra moved, seconded by Council Member Cheesman, to approve Ordinance 25-3752 on final reading amending the zoning from R-3A, Multi-Family and I, Institutional to B-3, for the property commonly known as 167 North Kellogg Street.

Roll Call #6:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

25-1008

Council Member Saul moved, seconded by Council Member Hix, to approve Ordinance 25-3753 on final reading amending the zoning from B-1, Neighborhood Business to B-2, General Business, for the property commonly known as 1120 North Henderson Street.

Roll Call #7:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

CITY MANAGER'S REPORT

City Manager Hanson announced the upcoming opening of Lakeside Pool for the Memorial Day weekend, and commended Parks & Recreation Director Miles and his team for their preparation efforts. He also highlighted the release of the 2024 Annual Report, which reflects discussions from the Council's last August strategic planning session. The report is available on the City's social media and will be discussed with the Council in more detail in the near future. He noted that the report showcases staff's excellent work in providing important information to the public.

Council Member Hunigan asked about the definition of a strategic plan. The City Manager stated that he believes effective organizations operate with a clear plan where they strategically identify goals, budget accordingly, and execute tasks efficiently and on schedule. He views the Council's actions last year as a positive step in this direction and hopes this approach continues. He feels that this planning should serve as the foundation for daily operations and guide the community towards its broader objectives.

The City Manager reported that he believes the City's top priorities include capital projects (infrastructure, streets, sidewalks, parks, sewer, water), facilities, public safety, and parks and recreation. These priorities support the broader goal of economic development, which includes job creation, housing, and business growth.

Mayor Schwartzman asked about information on the recent awarding of an EPA Brownsfield grant. City Manager Hanson announced that the City received a \$1.2 million grant from the US EPA for brownfield remediation. These funds will support site assessments of the former gas station on the hotel property downtown, as well as other potential sites in the area. Additionally, a significant amount of funding was awarded for the complete cleanup of the old Knox Laundry site located on Ferris and Kellogg Streets. The City Manager commended Director Gugliotta and his team, along with all city staff, for their excellent work in securing state and federal resources to address local issues.

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

25-4040

Council Member Cheesman moved, seconded by Council Member Saul, to waive normal purchasing policies and approve the quote from Gatekeeper in the amount of \$34,517.29 for the purchase of cameras for the Public Transportation fleet.

Roll Call #8:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

25-4041

Council Member Acerra moved, seconded by Council Member Cheesman, to approve the purchase and installation of a new radiator for a CAT 3508 generator at the Oquawka Water Treatment Plant in an amount not to exceed \$39,218.94.

Roll Call #9:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

25-4042

Council Member Saul moved, seconded by Council Member Acerra, to approve a proposal from Aviaway Bird Control Services in the amount of \$54,000 for falconry services in the downtown area.

City Manager Hanson explained the falcons, being predator birds, are controlled by handlers to create flight patterns that drive the crows away from nesting areas. He noted he has seen this method work effectively in another community. He also explained that the City is trying to seek non-disruptive solutions that avoid weapons, loud noises, and other problematic distractions, given the numerous complaints received by both staff and the City Council. If successful, this method could potentially be expanded to other areas in the future. He also believes that the core idea is that the falcons would fly several times daily to deter crows and other birds from nesting downtown.

He also explained that the intent was to try this method for a year to see if it worked, not to commit the City into any long term arrangement. If it is found to be effective and the City wants to expand services, other partners could be explored, such as the County and the Downtown Council.

Roll Call #10:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Saul, to sit as the Town Board. The motion carried.

TOWN BUSINESS**25-9012**

Trustee Cheesman moved, seconded by Trustee Acerra, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
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Town Fund	\$16,239.40
General Assistance Fund	\$3,636.58
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	
Audit Fund	
Total	\$19,875.98

Roll Call #11:

Ayes: Trustees Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Trustee White, 1.

Chairman declared the motion carried.

25-9013

Trustee Acerra moved, seconded by Trustee Cheesman, to approve an agreement for services with Property Evaluation and Tax Advisors, LLC, in the amount of \$19,300 for analyzing commercial properties in the Township.

Township Assessor Laura Williams stated that this agreement would be specifically for reassessing 39 multifamily apartment buildings. This partnership also offers the potential for broader reassessment efforts if needed. The company's services include fieldwork, inspections, and creating sketches, a feature that will eventually benefit the County by providing visual and data information on their website. PETA will also utilize comparable sales data, accessed through CoStar, a resource too costly for the Township to acquire independently. She also noted that Quincy has successfully employed PETA's services for commercial reassessments. She believes that this collaboration provides the Township with valuable resources and expertise in property reassessment.

Roll Call #12:

Ayes: Trustees Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Trustee White, 1.

Chairman declared the motion carried.

Trustee Miller moved, seconded by Trustee Acerra, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member Cheesman highlighted the significant contributions of various organizations and groups within the City. He attended the Galesburg High School awards night and was impressed by the numerous scholarships provided by individuals, groups, and businesses, which emphasized their role in supporting youth. He expressed gratitude for these efforts, specifically mentioning the Hispanic Latino resource group's scholarship program in memory of community members. He also commended the City's effectiveness in securing grants, which benefit various

initiatives, as demonstrated by recent and ongoing projects. He noted that the Gale Scholars recently had a skating party at Skate Palace and encouraged residents to support local businesses to strengthen the community.

Council Member Cheesman also stressed the importance of spring clean-up efforts and maintaining properties, urging all residents, including rental property owners, to help keep the City clean and appealing for both residents and visitors.

Council Member Hix expressed his appreciation for City staff and directors, specifically mentioning the quick IT support he recently needed. He also thanked Director Miles and his staff for their work at Lincoln Park during the Fishing Derby, and Director Gugliotta's staff for addressing constituent concerns about lawns and overgrowth. He acknowledged his communication with Director Gavin on various issues as well and commended the professionalism and responsiveness of all staff and directors in addressing concerns.

Council Member Hunigan acknowledged Council Member Cheesman's excellent work with the Gale Scholars Program and noted his recent interview on WGIL where he reported that the students impressively maintain an average 3.7 GPA. Council Member Hunigan noted that he is also involved with the Support Group of African American Affairs and mentioned their upcoming recognition of youth. They also have a Galesburg High School scholarship recipient with a 4.0 GPA.

Council Member Miller commended Public Works Director Gavin and the Street Division for their prompt response in cleaning up a significant amount of clay and gravel dumped by a contractor on Michigan and Grand Avenue. He noted that staff stayed late to address the issue and he helped them ensure the street was safe. He thanked all City staff, including Streets, Parks, Police, and Fire Departments, as well as those working at City Hall. He believes staff consistently does exceptional jobs and deserves more recognition for their often unseen, day-to-day efforts.

Council Member Acerra also expressed appreciation for City staff, noting the progress of various initiatives and the great state of the parks. She highlighted the significant contributions of volunteers across the community, including those supporting the Parks & Recreation Department with projects such as tree planting. She recognized the involvement of parents and leaders in youth organizations such as Boy Scout and Girl Scout troops, emphasizing that the community benefits from their efforts. Council Member Acerra acknowledged the concern expressed earlier regarding homelessness in the community and believes in the good intentions of area shelters and facilities. She mentioned her visit to The Lighthouse outreach center, echoing the sentiment of the increasing number of community members helping to make a positive difference.

Council Member Saul expressed gratitude to the School District, sharing a personal experience of his autistic nephew's excitement at graduation and the importance of inclusion and the joy on the students' faces when receiving their diplomas. He also thanked the attendees for Poppy Days and shared a story about his father, Ken Saul, a World War II veteran who captured

Hermann Göring's headquarters in Germany. The flag from that headquarters, donated by his mother, is now at the VFW. He urged everyone to remember the sacrifices of those who gave their lives for freedom and to recognize that Memorial Day is a day of remembrance, not just a day off.

Mayor Schwartzman expressed his appreciation for Council Member Saul's sentiments regarding his father and shared that he wears a poppy to honor his two grandfathers who fought and were injured in World War I and World War II. He emphasized the importance of remembering the sacrifices made by veterans and educating young people about this history. He highlighted the VFW Museum, suggesting that young people visit, such as the Gale scholars. He also reflected on his daughter's recent college graduation, noting that she attended Galesburg's public schools along with many of her friends who also started their education in the City and have excelled, and acknowledged the excellent school system and the dedicated teachers. He reminded citizens that with school ending soon, everyone needs to be extra cautious of young people who will be out and about on bikes, skateboards, and crossing streets.

Council Member Cheesman recognized Mrs. Alice Johnson, a 95-year-old representative of the Galesburg Legion Auxiliary, for her many years of dedication to Poppy Days. He noted that Mrs. Johnson exemplifies the significant contributions that individuals like her have made to the Legion and the community.

Council Member Cheesman moved, seconded by Council Member Acerra, to adjourn into executive session at 6:57 p.m. for the purposes of discussing approval of the executive session meeting for May 5, 2025, 5 ILCS 120/2(c)(21) and Personnel (5 ILCS 120/2(c)(3).

Roll Call #13:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

During the Executive Session, Council Member Hix moved, seconded by Council Member Acerra, to adjourn the Executive Session at 8:18 p.m.

Roll Call #14:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

There being no further business, Council Member Hix moved, seconded by Council Member Cheesman, to adjourn the regular meeting at 8:19 p.m.

Roll Call #15:

Ayes: Council Members Hix, Hunigan, Miller, Acerra, Saul, and Cheesman, 6.

Nays: None

Absent: Council Member White, 1.

Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Proclamation



WHEREAS, the City of Galesburg is a friendly and welcoming community that celebrates and promotes diversity and inclusion; and

WHEREAS, the City recognizes the importance of equality and freedom for all our residents and the progress we have made as a nation in the fight for justice and equality; and

WHEREAS, we recognize that our Nation was founded upon the principles that all people are created equal and that everyone has the right to life, liberty, and the pursuit of happiness; and

WHEREAS, the City is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which make up our vibrant character; and

WHEREAS, our community is strengthened by our citizens, and LGBTQ+ residents and visitors should feel valued, safe, empowered, and supported by their peers, educators, and community leaders; and

WHEREAS, the City of Galesburg recognizes the importance and contributions of members of the Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) community; and

WHEREAS, the City of Galesburg acknowledges that June has historically been a month of celebration and pride for the LGBTQ+ community ever since the Stonewall riots of 1969.

NOW, THEREFORE, I, Peter D. Schwartzman, Mayor of the City of Galesburg, Illinois, do hereby proclaim the month of June 2025 as

LGBTQ+ PRIDE MONTH

in the City of Galesburg and encourage our community to eliminate prejudice wherever it exists, to celebrate our great diversity, and to actively promote the principles of equality, liberty and justice for all.

Dated this 2nd day of June 2025

Mayor Peter D. Schwartzman

Proclamation



WHEREAS, on June 19, 1865, in Galveston, Texas --- over two years after President Abraham Lincoln declared all enslaved persons free, Major General Gordon Granger and Union Army troops enforced the Emancipation Proclamation and freed the last enslaved Black Americans; and

WHEREAS, free from the bondage which immorally deprived them of human dignity, their long overdue emancipation was celebrated on June 19 -"Juneteenth"- and this year marks the 160th year of Juneteenth, the oldest known celebration commemorating the abolishment of slavery in the United States; and

WHEREAS, this nationally recognized holiday offers a chance to celebrate human freedom, to remember the painful and lasting impact of slavery, and to recommit to eliminating the systemic racism that still exists in our society as we work towards true freedom and equality for every American; and

WHEREAS, in observing Juneteenth, we renew our commitment to equity, equality, and justice. We must not forget the struggles, courage, and hope spanning centuries that paved the way for today's progress, ensuring the significance of 1865 endures.

THEREFORE, I, Peter D. Schwartzman, Mayor of the City of Galesburg, Illinois, do hereby proclaim June 19 as "Juneteenth" Day in the City of Galesburg and encourage all citizens to actively participate in dialogue and community events to promote the culture of belonging that was General Granger's aspiration 160 years ago.

Dated this 2nd day of June 2025

Mayor Peter D. Schwartzman

Accounts Payable

Transactions by Account

User: shelms
 Printed: 05/27/2025 - 1:44PM
 Batch: 00022.05.2025



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	73.47	
001-0000-10407-00	Gatehouse Media	Knox College TEFRA Notice - Acct #857927	05/27/2025	377.28	
001-0000-10701-00	iTouch Biometrics, LLC	01/26 - 07/26 - Yearly Software Maintenance	05/27/2025	1,155.00	
001-0000-10801-00	Advance Auto Parts	Oil Filters	05/27/2025	50.10	
001-0000-10801-00	Valley Distribution Corp.	Engine Oil - Cust #24096	05/27/2025	876.70	
001-0000-37900-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	-6.68	
Subtotal for Divison: 0000				2,525.87	
001-0110-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.42	
001-0110-54500-00	Eric Hanson	Transportation -Uber- State & National Gov Officials- DC -EHanso	05/27/2025	68.18	
001-0110-61000-00	Bridgeway Training Services	04/25 Birthday Cards	05/27/2025	28.31	
Subtotal for Divison: 0110				129.91	
001-0115-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.36	
Subtotal for Divison: 0115				33.36	
001-0120-54500-00	Amanda Willett	Mileage - SHRM Chapter MTG - Peoria II - AWillett	05/27/2025	67.90	
001-0120-61000-00	Office Specialists, Inc.	Mouse Pad, Folders	05/27/2025	70.54	
001-0120-61000-00	Office Specialists, Inc.	Wrist Rest	05/27/2025	23.55	
Subtotal for Divison: 0120				161.99	
001-0145-51010-00	Barash & Everett, LLC	04/25 Legal Services - Administrative Hearing Officer	05/27/2025	900.00	
Subtotal for Divison: 0145				900.00	
001-0160-51000-00	Credit Collection Partners	04/25 Service	05/27/2025	47.91	
Subtotal for Divison: 0160				47.91	
001-0205-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	66.67	
001-0205-61700-00	Office Specialists, Inc.	Printer	05/27/2025	1,000.00	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0205				1,066.67	
001-0207-61700-00	Office Specialists, Inc.	Printer	05/27/2025	796.00	
Subtotal for Divison: 0207				796.00	
001-0305-51500-00	Gatehouse Media	Notice to Bidders- Acct #857927	05/27/2025	84.45	
001-0305-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	86.72	
001-0305-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	86.72	
001-0305-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	77.64	
Subtotal for Divison: 0305				335.53	
001-0306-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.33	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 732 Bateman	05/27/2025	100.00	
001-0306-55400-00	Kendall Zimmerman	Call Out Fee - 675 Monroe St	05/27/2025	50.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1388 Mulberry	05/27/2025	660.07	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1067 W Main St	05/27/2025	70.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1016 Lyman St	05/27/2025	70.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1275 Beecher Ave	05/27/2025	70.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Emergency Board Up - 1150 W Carl Sandburg Dr	05/27/2025	571.20	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 641 W South St	05/27/2025	300.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 615 W Main St	05/27/2025	150.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1636 Beecher Ave	05/27/2025	50.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Emergency Board Up - 694 US Hwy 150	05/27/2025	502.04	
001-0306-55800-00	City Blue Technologies, Llc	04/25 Service Contract	05/27/2025	131.25	
Subtotal for Divison: 0306				2,757.89	
001-0410-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	16.66	
001-0410-55800-00	City Blue Technologies, Llc	04/25 Service Contract	05/27/2025	131.25	
001-0410-61000-00	Office Specialists, Inc.	Paper Clips	05/27/2025	2.04	
001-0410-61000-00	Office Specialists, Inc.	Copy Paper, Note Cards	05/27/2025	271.31	
001-0410-61000-00	Office Specialists, Inc.	Copy Paper, Note Cards	05/27/2025	244.95	
Subtotal for Divison: 0410				666.21	
001-0445-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.33	
001-0445-55500-00	Glass Specialty Inc	Windshield Repair	05/27/2025	115.00	
001-0445-55500-00	Valley Distribution Corp.	Barrel Core - Cust #24096	05/27/2025	20.00	
001-0445-57500-00	Vestis	05/25 Service	05/27/2025	85.68	
001-0445-57500-00	Vestis	05/25 Service	05/27/2025	85.68	

Account Number	Vendor	Description	Date	Amount	PO No
001-0445-63000-00	Advance Auto Parts	Fuse	05/27/2025	10.48	
001-0445-63000-00	Advance Auto Parts	Wire Tie	05/27/2025	11.78	
Subtotal for Divison: 0445				361.95	
001-0450-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	42.18	
001-0450-55700-00	Galesburg Electric, Inc.	Annual Service Generac Generators	05/27/2025	199.95	
001-0450-62500-00	Ford of Galesburg	Door Trim #300	05/27/2025	58.46	
001-0450-62500-00	Advance Auto Parts	Filters #306	05/27/2025	5.43	
001-0450-62500-00	Advance Auto Parts	Brake Pads #300	05/27/2025	43.67	
001-0450-62500-00	Advance Auto Parts	Filters #124	05/27/2025	21.95	
001-0450-62500-00	Advance Auto Parts	Return Filter #126	05/27/2025	-4.99	
001-0450-65500-00	Traffic Control Corp., Inc.	Single Head Traffic Equipment	05/27/2025	445.00	
001-0450-66500-00	Thompson Electronics Company	Smoke Detector , Detector Base	05/27/2025	2,653.00	
001-0450-71000-00	Sherwin Industries, Inc	Crafco Supershot 125 D Single Axle Crack Sealing Machine as per	05/27/2025	67,228.00	0000092972
Subtotal for Divison: 0450				70,692.65	
001-0510-51000-00	Bridgeway Training Services	04/25 Secure Document Destruction 50lbs	05/27/2025	17.50	
001-0510-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	269.74	
001-0510-54500-00	Blake Carr	Meals - Active Threat - Ottawa IL - BCarr	05/27/2025	175.00	
001-0510-54500-00	Kendra Rogers	Meals - Tactical Care - Bloomington IL - KRogers	05/27/2025	7.00	
001-0510-54500-00	Patrick Ruggles	Meals, Fuel - Active Threat - Ottawa IL - PRuggles	05/27/2025	241.27	
001-0510-54500-00	Kristal Palacios	Meals - Tactical Care - Bloomington IL - KPalacios	05/27/2025	7.00	
001-0510-54500-00	Travis Smith	Meals - Active Threat - Ottawa IL - TSmith	05/27/2025	175.00	
001-0510-54500-00	Jared Tapscott	Meals - Active Threat - Ottawa IL - JTapscott	05/27/2025	175.00	
001-0510-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	55.00	
001-0510-62500-00	Ford of Galesburg	Shields #22	05/27/2025	260.50	
001-0510-69000-00	Developmental Services Center	Range Ready Targets	05/27/2025	243.40	
001-0510-69000-00	Ray O'Herron Co., Inc.	Shotgun Buttstock	05/27/2025	267.27	
001-0510-69000-00	Ray O'Herron Co., Inc.	Weapon Light	05/27/2025	317.84	
Subtotal for Divison: 0510				2,211.52	
001-0550-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	820.29	
001-0550-55800-00	iTouch Biometrics, LLC	07/25 - 12/25 - Yearly Software Maintenance	05/27/2025	825.00	
001-0550-61000-00	Office Specialists, Inc.	File Folders	05/27/2025	72.20	
001-0550-67500-00	Midwest Uniform Supply, Inc	Shirt - BCarr	05/27/2025	33.78	
001-0550-85500-00	Knox County Sheriff's Department	06/25 Share of Ambulance Service	05/27/2025	674.82	
001-0550-85500-00	Knox County Sheriff's Department	05/25 Share of Ambulance Service	05/27/2025	674.82	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0550				3,100.91	
001-0605-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	152.09	
001-0605-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	141.42	
001-0605-54500-00	Matthew Cain	Meals, Mileage - Adv Fire Officer Class - LaGrange IL - MCain	05/27/2025	408.40	
001-0605-54500-00	Brock Schmitt	Meals - Inspector I - O'Fallon II - BSchmitt	05/27/2025	79.00	
001-0605-54500-00	Brock Schmitt	Meals - Inspector I - O'Fallon II - BSchmitt	05/27/2025	79.00	
001-0605-55500-00	Hastings Air-Energy Control, Inc	Service Call - Battery, Sensor	05/27/2025	450.55	
001-0605-55700-00	Howe Overhead Doors, Inc.	2025 Overhead Door Maintenance Agreement as per quote - Fire Tra	05/27/2025	200.00	0000092902
001-0605-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	55.00	
001-0605-55700-00	Howe Overhead Doors, Inc.	Installation of GRK's	05/27/2025	4.50	
001-0605-62500-00	Alexis Fire Equipment Co., Inc.	Radiator Cap #61	05/27/2025	99.09	
001-0605-62500-00	Advance Auto Parts	Filters #55	05/27/2025	64.43	
001-0605-62500-00	Alexis Fire Equipment Co., Inc.	Collant Level Probe #61	05/27/2025	164.13	
001-0605-62500-00	Advance Auto Parts	Wire Clips #55	05/27/2025	14.32	
001-0605-65000-00	Office Specialists, Inc.	Laundry Detergent	05/27/2025	327.52	
001-0605-65000-00	Office Specialists, Inc.	Hand Soap	05/27/2025	12.93	
001-0605-65000-00	Office Specialists, Inc.	Paper Towels, Paper Towels	05/27/2025	146.02	
001-0605-65000-00	Office Specialists, Inc.	Shampoo	05/27/2025	84.24	
001-0605-65000-00	Office Specialists, Inc.	Dish Soap	05/27/2025	43.04	
001-0605-65500-00	Air One Equipment Inc	Replacement Sensors	05/27/2025	551.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - NMorrissey	05/27/2025	30.00	
001-0605-67500-00	MES Service Company LLC	Fleece Liners	05/27/2025	293.06	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - NMorrissey	05/27/2025	60.00	
001-0605-67500-00	MES Service Company LLC	Protective Hoods	05/27/2025	2,446.39	
001-0605-68600-00	Office Specialists, Inc.	EMS Gloves	05/27/2025	152.50	
Subtotal for Divison: 0605				6,058.63	
001-0630-51500-00	Gatehouse Media	LEPC Meeting Notice - Acct #858474	05/27/2025	286.48	
Subtotal for Divison: 0630				286.48	
Subtotal for Fund 001				92,133.48	
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class SI	05/27/2025	1,722.13	0000092916
011-0000-66000-00	Gunther Construction Co., a div. of I	2025 Supply of CA-6 White Rock	05/27/2025	2,605.78	0000092908
011-0000-66000-00	Tazewell County Asphalt Co, Inc	2025 Supply of Hot Mix Asphalt	05/27/2025	2,760.00	0000092909
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class PP2	05/27/2025	1,048.50	0000092918
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of CLSM Flowable Mix 2	05/27/2025	375.00	0000092911

Account Number	Vendor	Description	Date	Amount	PO No
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of CLSM Flowable Mix 2	05/27/2025	187.50	0000092911
011-0000-66000-00	Roanoke Concrete Products Co	2025 Supply of PCC Class SI	05/27/2025	374.38	0000092916
Subtotal for Divison: 0000				9,073.29	
Subtotal for Fund 011				9,073.29	
012-0000-55700-00	Howe Overhead Doors, Inc.	Replacement of Chain-link Fence from Dugout to New Gate	05/27/2025	800.00	
012-0000-73000-00	Roger & Sharri Eickman	Lake Storey Path ROW Purchase - 1861 S Lake Storey Road	05/27/2025	2,110.37	
012-0000-73000-00	William & Tracy DeJaynes	Lake Storey Path ROW Purchase - 1839 S Lake Storey Road	05/27/2025	2,400.00	
Subtotal for Divison: 0000				5,310.37	
Subtotal for Fund 012				5,310.37	
014-0000-51000-00	Bruner, Cooper and Zuck, Inc.	Material testing for the 2025 construction season	05/27/2025	201.00	0000092927
014-0000-64500-00	Davies Imperial Coatings, Inc	White Traffic Paint for Traffic Division 2025	05/27/2025	9,240.00	0000092987
014-0000-64500-00	Galesburg Electric, Inc.	Receptacle Outlet, Weatherproof Cover, Lamp Sockets,Circuit Pro	05/27/2025	73.08	
014-0000-64500-00	Grainger, Inc.	Underground Boxes for Simmons St	05/27/2025	4,439.60	
014-0000-64500-00	Davies Imperial Coatings, Inc	Yellow Traffic Paint for Traffic Division 2025	05/27/2025	15,125.00	0000092987
014-0000-64500-00	Sherwin Williams Co.	Paint Tips for Machines	05/27/2025	311.94	
014-0000-66000-00	Tickle Asphalt Co., Ltd.	2025 Supply of High Performance Patch Mix	05/27/2025	946.25	0000092922
Subtotal for Divison: 0000				30,336.87	
Subtotal for Fund 014				30,336.87	
018-0000-55500-00	Heritage Tractor LLC	Computer Diagnostics #128	05/27/2025	425.00	
018-0000-62500-00	Coe Equipment, Inc	Hose/Flange #131	05/27/2025	929.56	
018-0000-62500-00	Midstate Manufacturing, Inc.	Fitting #131	05/27/2025	11.53	
Subtotal for Divison: 0000				1,366.09	
Subtotal for Fund 018				1,366.09	
019-0000-10701-00	PGA of America	01/26 - 06/26 - PGA Dues - BLuedtke	05/27/2025	282.87	
019-0000-33389-00	Marquita Bent	Lincoln Park Shelter Refund minus 10% Administrative Fee	05/27/2025	40.50	
Subtotal for Divison: 0000				323.37	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	04/25 Radio Ads	05/27/2025	583.00	
019-1905-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.33	
019-1905-62500-00	Advance Auto Parts	Drain Plug Gasket #572	05/27/2025	3.49	

Account Number	Vendor	Description	Date	Amount	PO No
019-1905-62500-00	Advance Auto Parts	Drain Plug #572	05/27/2025	3.15	
019-1905-62500-00	Advance Auto Parts	Filters #572	05/27/2025	36.93	
019-1905-62500-00	Advance Auto Parts	Drain Plug #572	05/27/2025	4.06	
Subtotal for Divison: 1905				663.96	
019-1910-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	166.63	
019-1910-55700-00	Tri-City Electric Company of Iowa	Access Control Additions - Admin Conference Room Stairwell	05/27/2025	4,650.00	
019-1910-55700-00	Tri-City Electric Company of Iowa	Door Release - Admin Front Doors	05/27/2025	1,515.00	
019-1910-65000-00	Office Specialists, Inc.	Trash Bags, Urinal Mat	05/27/2025	90.25	
019-1910-66000-00	Galesburg Electric, Inc.	Misc Supplies for Lighting for Council Chambers	05/27/2025	467.31	
Subtotal for Divison: 1910				6,889.19	
019-1915-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.33	
019-1915-55700-00	Waste Management, Inc.	04/25 Service - Cust #63842-03000	04/30/2025	1,052.54	
019-1915-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	40.00	
019-1915-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	70.00	
019-1915-55700-00	J F Ahern	Annual Fire Alarm Inspections	05/27/2025	548.00	
019-1915-55700-00	Liqui-Green Lawn & Tree Care	Late Spring Application - Standish Park	05/27/2025	450.00	
019-1915-57500-00	Vestis	05/25 Service	05/27/2025	74.86	
019-1915-57500-00	Vestis	05/25 Service	05/27/2025	74.86	
019-1915-62500-00	Advance Auto Parts	2 A/C Compressors #574	05/27/2025	919.83	
019-1915-62500-00	Advance Auto Parts	Washer #574	05/27/2025	4.15	
019-1915-62500-00	Advance Auto Parts	Coree Credit #510	05/27/2025	-40.00	
019-1915-62500-00	Advance Auto Parts	Return A/C Compressor #574	05/27/2025	-559.49	
019-1915-62500-00	Advance Auto Parts	Return Starter #510	05/27/2025	-400.98	
019-1915-62500-00	Advance Auto Parts	Starter #510	05/27/2025	405.99	
019-1915-62500-00	Advance Auto Parts	Starter #510	05/27/2025	236.87	
019-1915-62500-00	Advance Auto Parts	Oil Fill Cap #532	05/27/2025	7.67	
019-1915-62500-00	Advance Auto Parts	Filters #577	05/27/2025	10.37	
019-1915-62500-00	Napa Auto Parts	Battery #577	05/27/2025	150.09	
019-1915-62500-00	Galesburg Welding, Inc	Angle Iron	05/27/2025	86.40	
019-1915-62510-00	Herr Petroleum Corp	418.7 Gal Diesel #2, 310.1 Gal Unleaded Ethanol	05/27/2025	2,056.53	0000092880
019-1915-64100-00	Herman Brothers Fisheries Inc	Bluegill, Catfish	05/27/2025	4,785.00	
019-1915-65000-00	Office Specialists, Inc.	Soap	05/27/2025	124.38	
019-1915-65500-00	Grainger, Inc.	Air Compressor Motor	05/27/2025	1,147.15	
019-1915-66000-00	Galesburg Electric, Inc.	Return Cover Enclosure	05/27/2025	-112.11	
Subtotal for Divison: 1915				11,165.44	

Account Number	Vendor	Description	Date	Amount	PO No
019-1920-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	33.71	
019-1920-55000-00	PGA of America	07/25 - 12/25 - PGA Dues - BLuedtke	05/27/2025	282.88	
019-1920-55700-00	Johnson Controls Security Solutions	06/25 - 08/25 - Cust #01300 115406615	05/27/2025	968.22	
019-1920-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	55.00	
019-1920-57500-00	Vestis	05/25 Service	05/27/2025	58.23	
019-1920-57500-00	Vestis	05/25 Service	05/27/2025	58.23	
019-1920-62500-00	Midstate Manufacturing, Inc.	Hyd Fitting #553	05/27/2025	8.30	
019-1920-62510-00	Herr Petroleum Corp	224.7 Gal Diesel #2, 349.9 Gal Unleaded Ethanol	05/27/2025	1,597.95	0000092931
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf Balls	05/27/2025	95.60	
019-1920-64000-00	Gear For Sports, Inc.	Shirts	05/27/2025	817.05	
019-1920-64000-00	All Star Pro Golf	Golf Scorecards	05/27/2025	1,315.00	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	05/27/2025	995.54	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	05/27/2025	288.83	
019-1920-64125-00	Butch's Pizza Inc.	Pizzas	05/27/2025	101.50	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	05/27/2025	135.00	
019-1920-64125-00	SCNS SPORTS FOODS	Misc Concessions	05/27/2025	72.80	
019-1920-65000-00	Office Specialists, Inc.	Cleaner	05/27/2025	26.09	
019-1920-65500-00	Herr Petroleum Corp	Fuel Guage Top for Golf Tank	05/27/2025	15.25	
019-1920-88300-00	DLL Finance LLC	2025 Lease of 52 Golf Carts & 1 Utility Vehicle as per agreemen	05/27/2025	9,225.26	0000092970
Subtotal for Divison: 1920				16,150.44	
019-1925-64000-00	The Home City Ice Company	Bagged Ice	05/27/2025	263.20	
019-1925-65000-00	Office Specialists, Inc.	Air Freshener	05/27/2025	27.28	
Subtotal for Divison: 1925				290.48	
019-1930-64125-00	Atlantic Coca-Cola	Misc Concessions	05/27/2025	460.50	
Subtotal for Divison: 1930				460.50	
019-1935-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	98.23	
019-1935-55700-00	Kone, Inc	Host Way Access for Inspector during Annual State Required	05/27/2025	540.00	
019-1935-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	80.00	
019-1935-57500-00	Vestis	05/25 Service	05/27/2025	454.48	
019-1935-57500-00	Vestis	05/25 Service	05/27/2025	454.48	
Subtotal for Divison: 1935				1,627.19	
019-1940-64000-00	Office Specialists, Inc.	Markers, Copy Paper, Note Pads	05/27/2025	102.99	
Subtotal for Divison: 1940				102.99	

Account Number	Vendor	Description	Date	Amount	PO No
019-1945-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	95.00	
019-1945-66000-00	Galesburg Electric, Inc.	Lights	05/27/2025	457.22	
Subtotal for Divison: 1945				552.22	
019-1950-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	55.00	
019-1950-64125-00	Gold Medal - Central Illinois, LLC	Misc Concessions	05/27/2025	1,859.97	
019-1950-67500-00	Original Waterman Inc	Lifeguard Swimsuits	05/27/2025	1,884.70	
019-1950-68500-00	Hawkins, Inc	Azone 15 - 330 GA, pH Down LO - 150 GA	05/27/2025	1,658.78	
Subtotal for Divison: 1950				5,458.45	
019-1955-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	8.86	
019-1955-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	40.00	
019-1955-68500-00	Hawkins, Inc	pH Down LO 46 Ga	05/27/2025	237.81	
Subtotal for Divison: 1955				286.67	
019-1960-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	60.00	
019-1960-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	40.00	
Subtotal for Divison: 1960				100.00	
019-1965-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	23.66	
019-1965-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	50.00	
019-1965-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	50.00	
019-1965-57500-00	Vestis	05/25 Service	05/27/2025	39.44	
019-1965-57500-00	Vestis	05/25 Service	05/27/2025	39.44	
019-1965-62500-00	Advance Auto Parts	Battery #589	05/27/2025	78.58	
019-1965-62500-00	Advance Auto Parts	Battery #589	05/27/2025	78.58	
019-1965-62500-00	Scott Equipment, LLC	Spare Tires/Rims - #589/587/586/585	05/27/2025	600.00	
019-1965-65500-00	Scott Equipment, LLC	Primer Bulbs, Oil	05/27/2025	42.00	
019-1965-65500-00	Scott Equipment, LLC	Hand Grip	05/27/2025	15.00	
019-1965-65500-00	Scott Equipment, LLC	All Thread, Idler Spring	05/27/2025	58.50	
Subtotal for Divison: 1965				1,075.20	
019-1975-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	48.13	
019-1975-55700-00	Howe Overhead Doors, Inc.	Installed Angle Iron & Tappers	05/27/2025	76.75	
019-1975-55700-00	Howe Overhead Doors, Inc.	2025 Overhead Door Maintenance Agreement as per quote - Forestry	05/27/2025	200.00	0000092902
Subtotal for Divison: 1975				324.88	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 019				<u>45,470.98</u>	
020-0000-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	66.65	
020-0000-55500-00	Valley Distribution Corp.	Barrel Core - Cust #24096	05/27/2025	20.00	
020-0000-55700-00	Galesburg Sign & Lighting, Inc	Replacement of sign faces and upgrade lighting to LED on two exi	05/27/2025	5,257.00	0000093015
020-0000-62500-00	Valley Distribution Corp.	DEF #352 - Cust #24096	05/27/2025	185.50	
020-0000-64500-00	Davies Imperial Coatings, Inc	White Traffic Paint for Airport Division 2025	05/27/2025	9,240.00	0000092987
Subtotal for Division: 0000				<u>14,769.15</u>	
Subtotal for Fund 020				<u>14,769.15</u>	
021-0000-67500-00	MES Service Company LLC	5.11 Responder HI-VIS parkas size LARGE #23-30	05/27/2025	450.00	0000092648
021-0000-67500-00	MES Service Company LLC	5.11 Responder HI-VIS parkas size X-LARGE #23-30	05/27/2025	1,575.00	0000092648
021-0000-67500-00	MES Service Company LLC	5.11 Responder HI-VIS parkas size MED #23-30	05/27/2025	472.00	0000092648
Subtotal for Division: 0000				<u>2,497.00</u>	
Subtotal for Fund 021				<u>2,497.00</u>	
023-0000-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	154.82	
023-0000-55420-00	H. Wayne Statham	Title Search - 745 Avenue B	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 1514 S Seminary St	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 794 E Berrien St	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 1309 E Main St	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 1037 N Seminary St	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 714 Mulberry St	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 1916 E Main St	05/27/2025	150.00	
023-0000-55420-00	H. Wayne Statham	Title Search - 201 Blaine Ave	05/27/2025	150.00	
Subtotal for Division: 0000				<u>1,354.82</u>	
Subtotal for Fund 023				<u>1,354.82</u>	
024-0000-83100-00	Galesburg Museums, Inc	06/25 Discovery Depot Grant	05/27/2025	8,333.33	
024-0000-88300-00	Michael Breslin	06/25 Parking Lot Lease	05/27/2025	311.60	
024-0000-88300-00	Patrick Breslin	06/25 Parking Lot Lease	05/27/2025	311.60	
Subtotal for Division: 0000				<u>8,956.53</u>	
Subtotal for Fund 024				<u>8,956.53</u>	

Account Number	Vendor	Description	Date	Amount	PO No
030-0320-51500-00	Sign Depot Express, Inc	Installation of Vinyl on Buses	05/27/2025	2,905.00	
030-0320-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	64.66	
030-0320-62510-00	Herr Petroleum Corp	234.2 Gal Unleaded Ethanol	05/27/2025	630.94	0000092879
030-0320-62510-00	Herr Petroleum Corp	248.9 Gal Unleaded Ethanol	05/27/2025	667.32	0000092879
030-0320-62510-00	Herr Petroleum Corp	301.2 Gal Unleaded Ethanol	05/27/2025	807.53	0000092879
Subtotal for Divison: 0320				5,075.45	
030-0370-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	128.93	
030-0370-55500-00	A-L-L Equipment	Service Call - Installed Service Kit , Filters	05/27/2025	1,388.00	
030-0370-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	65.00	
030-0370-57500-00	Cintas, Inc	05/25 Service	05/27/2025	329.34	
030-0370-57500-00	Cintas, Inc	05/25 Service	05/27/2025	244.55	
030-0370-62500-00	Truck Centers, Inc	Gaskets, Cooler Core, Filter	05/27/2025	770.97	
030-0370-62500-00	Napa Auto Parts	Core Return	04/30/2025	-154.00	
030-0370-62500-00	Gillig	Mirror Assembly	05/27/2025	938.69	
030-0370-65500-00	Napa Auto Parts	Oil filters	05/27/2025	200.64	
Subtotal for Divison: 0370				3,912.12	
Subtotal for Fund 030				8,987.57	
043-0000-87300-00	UMB Bank, N.A.	Interest of Bond - BDS SRS 2016	05/27/2025	95,756.26	
Subtotal for Divison: 0000				95,756.26	
Subtotal for Fund 043				95,756.26	
044-0000-87300-00	UMB Bank, N.A.	Interest of Bond - BDS SRS 2023	05/27/2025	116,125.00	
Subtotal for Divison: 0000				116,125.00	
Subtotal for Fund 044				116,125.00	
054-0000-51000-00	Klingner & Associates, P.C. - Archit	Construction Admin Hawthorne Pool Renovation, Phase 2	05/27/2025	1,187.00	0000092549
Subtotal for Divison: 0000				1,187.00	
Subtotal for Fund 054				1,187.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	

Account Number	Vendor	Description	Date	Amount	PO No
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
057-0000-61700-00	Office Specialists, Inc.	Office License	05/27/2025	482.00	
Subtotal for Divison: 0000				8,194.00	
Subtotal for Fund 057				8,194.00	
058-0000-51000-00	Great Eastern Mgmt., Inc.	Statebank	05/27/2025	241.32	
Subtotal for Divison: 0000				241.32	
Subtotal for Fund 058				241.32	
061-0000-10701-00	Jack Henry & Associates	01/26 -06/26 - Annual License Fee	05/27/2025	927.67	
061-0000-20101-00	MARJORIE DOUGLAS ESTATE	Refund Check 006730-000, 1569 N SEMINARY ST	05/21/2025	8.27	
061-0000-20101-00	PRISCILLA LINDSTROM	Refund Check 064023-001, 194 SEMINOLE DR	05/21/2025	122.20	
061-0000-20101-00	MCS REAL ESTATE LLC	Refund Check 005091-196, 216 LAKE ST	05/21/2025	122.14	
061-0000-20101-00	LEANNE MCKEE	Refund Check 054934-002, 218 MADISON ST	05/21/2025	98.18	
061-0000-20101-00	RANDALL CALHOUN	Refund Check 057575-000, 387 N KELLOGG ST	05/15/2025	104.04	
061-0000-20101-00	KOLBIE BROWATY	Refund Check 066673-000, 365 LOMBARD ST	05/21/2025	23.16	
061-0000-20101-00	DAVID BOYD	Refund Check 062298-000, 369 BEDI AVE	05/21/2025	103.27	
061-0000-20101-00	KENNETH KIEFER	Refund Check 064466-000, 1541 ORIOLE DR	05/15/2025	158.71	
061-0000-20101-00	ABINGDON BUSINESS Solutio	Refund Check 068189-000, 825 N HENDERSON ST	05/15/2025	116.76	
061-0000-20101-00	CLAUDE COLLINS	Refund Check 062025-000, 60 LORRAINE DR	05/21/2025	90.83	
061-0000-20101-00	MARY CHRISTIANSON	Refund Check 059789-000, 493 N CHERRY ST 2	05/21/2025	80.25	
061-0000-20101-00	SANDRA ANDERSON	Refund Check 014082-001, 1683 N SEMINARY ST	05/21/2025	87.33	
061-0000-20101-00	RHONDA CALHOUN	Refund Check 057386-000, 369 N KELLOGG ST	05/15/2025	104.92	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-005, 268 N SEMINARY ST 3	05/23/2025	1.83	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	19.63	
061-0000-20101-00	DONALD TOMLIN	Refund Check 011844-000, 1644 N WEST ST	05/15/2025	8.10	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	12.73	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	0.47	
061-0000-20101-00	CHRISTOPHER REYNOLDS	Refund Check 068431-000, 989 E FREMONT ST	05/15/2025	146.12	
061-0000-20101-00	JANET JOHNSON	Refund Check 014209-000, 525 KNOLLCREST DR	05/22/2025	31.39	
061-0000-20101-00	AMANDA DEWOODY	Refund Check 068780-000, 368 S PEARL ST	05/21/2025	12.04	
061-0000-20101-00	DENISE JOHNSON	Refund Check 056346-002, 683 DAY ST	05/22/2025	11.90	
061-0000-20101-00	MARK GODSIL	Refund Check 043055-000, 1310 MONMOUTH BLVD	05/15/2025	115.02	
061-0000-20101-00	DEBORAH JOHNSON	Refund Check 049499-000, 1232 N CHERRY ST	05/20/2025	31.72	
061-0000-20101-00	LILY CUNDIFF	Refund Check 068105-000, 899 LAWRENCE AVE	05/20/2025	66.44	
061-0000-20101-00	JESSA MORGAN	Refund Check 064429-001, 1063 JEFFERSON ST	05/21/2025	79.63	
061-0000-20101-00	HAYLEY NICHOLS	Refund Check 068944-000, 1083 W BERRIEN ST	05/21/2025	5.03	
061-0000-20101-00	BRIAN PETERSON	Refund Check 052891-006, 287 E LOSEY ST	05/15/2025	136.21	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-005, 268 N SEMINARY ST 3	05/23/2025	55.00	
061-0000-20101-00	KWAME SHABAZZ	Refund Check 055798-000, 806 E BERRIEN ST	05/22/2025	6.72	
061-0000-20101-00	LORIE RUNYON	Refund Check 043980-001, 945 N BROAD ST	05/21/2025	31.70	
061-0000-20101-00	TERRANCE PENDLETON	Refund Check 055047-000, 655 N CHERRY ST	05/15/2025	90.94	
061-0000-20101-00	JO WHITLATCH	Refund Check 011422-022, 1172 KLEIN AVE	05/21/2025	56.89	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	1.05	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-005, 268 N SEMINARY ST 3	05/23/2025	3.00	
061-0000-20101-00	HUSEYIN UYSAL	Refund Check 065527-000, 1455 W MAIN ST	05/20/2025	51.72	
061-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	22.90	
061-0000-51000-00	UMB Bank, N.A.	Agent Fees - Rfdg Bds Srs 2015	05/27/2025	371.00	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	05/27/2025	25.00	
061-0000-51000-00	Donohue & Associates, Inc	2025 CONSULTING SERVICES AGREEMENT FOR SCADA MAI	05/27/2025	270.00	0000092933
061-0000-51000-00	Credit Collection Partners	04/25 Service	05/27/2025	30.22	
061-0000-51000-00	Tri-City Electric Company of Iowa	2025 MAINTENANCE ASSISTANCE FOR THE WATER DIVISIO	05/27/2025	535.59	0000092907
061-0000-51000-00	US Sterling Capital Corp., Inc.	First Southeast Bank	05/27/2025	360.99	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	05/27/2025	1,015.00	
061-0000-51000-00	US Sterling Capital Corp., Inc.	Optus Bank	05/27/2025	240.00	
061-0000-51000-00	Pace Analytical Services LLC	Water Testing	05/27/2025	35.00	
061-0000-51000-00	UMB Bank, N.A.	Agent Fee - GORB Srs 17	05/27/2025	300.00	
061-0000-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	113.96	
061-0000-51500-00	Gatehouse Media	Notice to Bidders - Acct #857927	05/27/2025	113.96	
061-0000-51500-00	Sebis Direct Inc	04/25 - UB Printing Services	05/27/2025	969.17	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-52300-00	Nicor Gas	04/25 Service - Acct #14-51-15-5411 6	04/30/2025	2,106.14	
061-0000-52300-00	Nicor Gas	04/25 Service - Acct #20-72-70-1000 9	04/30/2025	56.43	
061-0000-54000-00	Brightspeed	05/25 Service Acct #304035525	05/27/2025	125.50	
061-0000-55500-00	Altorfer Inc.	Remove & Install Engine Thermostat	05/27/2025	465.24	
061-0000-55500-00	Altorfer Inc.	2025 MARCH - MAINTENANCE ON FOUR GENERATORS	05/27/2025	1,879.00	0000092471
061-0000-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	55.00	
061-0000-55700-00	American Pest Control Inc	05/25 Pest Services	05/27/2025	40.00	
061-0000-55700-00	Waste Management, Inc.	05/25 Service - Cust #64537-23004	05/27/2025	22.72	
061-0000-55700-00	Waste Management, Inc.	05/25 Service - Cust #9-06892-63006	05/27/2025	127.14	
061-0000-55700-00	Scott Equipment, LLC	Replaced Gear Head and Carb Kit, Gasket Kit, Gear Head	05/27/2025	294.49	
061-0000-55800-00	Jack Henry & Associates	07/25 - 12/25 - Annual License Fee	05/27/2025	927.67	
061-0000-61700-00	Electronic Systems Technology Inc	3ea ESTeem, 450-470 MHz, Narrow band, Ethernet/RS-232/422/485.	05/27/2025	5,132.65	0000093014
061-0000-66000-00	Galesburg Electric, Inc.	Return Conversion Kit	05/27/2025	-24.32	
061-0000-66000-00	Core & Main	Adapters	05/27/2025	443.76	
061-0000-66000-00	Core & Main	Couplings, Wedge	05/27/2025	561.56	
061-0000-66000-00	Core & Main	Poly Tube	05/27/2025	150.00	
061-0000-66000-00	Core & Main	Wedge	05/27/2025	125.00	
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE (CL SI) - DELIVERED	05/27/2025	299.50	0000092901
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE (CL SI) - DELIVERED	05/27/2025	1,220.38	0000092901
061-0000-66000-00	Roanoke Concrete Products Co	PORTLAND CEMENT CONCRETE (CL PP2) - DELIVERED	05/27/2025	349.50	0000092901
061-0000-66000-00	Roanoke Concrete Products Co	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	05/27/2025	773.44	0000092901
061-0000-68500-00	IDEXX Distribution Inc.	Misc Chemicals	05/27/2025	29.64	
061-0000-68500-00	Hawkins, Inc	2025 Gas Chlorine for Water Division as per your bid. Will orde	05/27/2025	5,166.00	0000092888
061-0000-68500-00	IDEXX Distribution Inc.	Misc Chemicals	05/27/2025	337.15	
061-0000-68500-00	USA Bluebook, Inc.	Misc Chemicals	05/27/2025	387.45	
061-0000-68700-00	Core & Main	2025 Large Water Meters for Resale (Blanket PO. Will order as ne	05/27/2025	3,775.00	0000092962
061-0000-68700-00	Core & Main	Water Meters	05/27/2025	996.00	
061-0000-68700-00	Core & Main	2025 Large Water Meters for Resale (Blanket PO. Will order as ne	05/27/2025	3,265.00	0000092962
061-0000-87300-00	UMB Bank, N.A.	Interest of Bond - BDS SRS 2015	05/27/2025	67,481.25	
Subtotal for Divison: 0000				104,094.09	
Subtotal for Fund 061				104,094.09	
067-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-005, 268 N SEMINARY ST 3	05/23/2025	2.62	
067-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-001, 443 E GROVE ST 3	05/23/2025	2.62	
067-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	2.62	
067-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-004, 268 N SEMINARY ST 2	05/23/2025	2.62	

Account Number	Vendor	Description	Date	Amount	PO No
067-0000-20101-00	BARRY STEIN ESTATE	Refund Check 006590-000, 441 E GROVE ST 1	05/23/2025	0.26	
067-0000-51500-00	Sebis Direct Inc	04/25 - UB Printing Services	05/27/2025	484.51	
067-0000-59501-00	Knox County Landfill	04/25 Service - Acct #121	04/30/2025	32,685.61	
Subtotal for Division: 0000				<u>33,180.86</u>	
Subtotal for Fund 067				<u><u>33,180.86</u></u>	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	120.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	120.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	115.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	

Account Number	Vendor	Description	Date	Amount	PO No
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	05/27/2025	65.00	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	66.00	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	577.50	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	1,072.50	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	16.50	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	132.00	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	280.50	
078-0000-56535-00	James M Kelly, Attorney	03/25 Legal Services	05/27/2025	528.00	
078-0000-56535-00	OSF Medical Group, Inc.	Workers Comp - DOS 10/05/24 - Pat Acct#P598073161	05/27/2025	54.01	
Subtotal for Divison: 0000				<u>5,292.01</u>	
Subtotal for Fund 078				<u><u>5,292.01</u></u>	
Report Total:				<u><u><u>584,326.69</u></u></u>	

Advance Checks and ACH Payments as of 5/27/2025

Check Date	Check #	Vendor Name	Description	Account #	Amount
5/15/2025	0	Chuck Humes	05/13 - Umped Softball - 2 Games	019-1940-51400	80.00
5/15/2025	101061	Illinois Dept of Natural Resources	2025 Rental Boat - Annual License Fee	019-1930-55000	30.00
5/15/2025	101061	Illinois Dept of Natural Resources	2025 Rental Boat - 30 Boats 16'	019-1930-55000	30.00
5/15/2025	101061	Illinois Dept of Natural Resources	2025 Rental Boat - 4 Boats 16'-26'	019-1930-55000	8.00
5/15/2025	101064	Joshua J Smith	05/16 - Trivia Services	001-0120-58500	250.00
5/15/2025	101062	Knox County Recorders Office	1 Water/Sewer/Refuse Liens Released	061-0000-51000	63.00
5/15/2025	0	Lynn R Pease	05/13 - Umped Softball - 2 Games	019-1940-51400	80.00
5/15/2025	101063	Merit Reporters	Workers Comp - Evidence Deposition	078-0000-56535	154.40
5/15/2025	8010	Miller Trucking & Excavating	DCEO Grant - GSD Sanitary Sewer Replacement	013-0000-83100	71,786.75
5/15/2025	8010	Miller Trucking & Excavating	Retainage - DCEO Grant - GSD Sanitary Sewer Replacement - 4	013-0000-20103	(7,178.68)
5/15/2025	0	Oneida Network Services, Inc	05/25 Internet Acct #1101994 - Kerzi	001-0207-54000	50.00
5/16/2025	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	320.40
5/16/2025	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
5/22/2025	0	360 Party Zone LLC	Minority/Woman Owned Business Startup incentive for 360 Party Zo	054-0000-83100	889.69
5/22/2025	0	Constellation Newenergy Inc	02/25 Service Acct #204250116-88144	001-0450-52000	81.25
5/22/2025	0	Direct Energy Business	04/25 Service - Acct #1872602	061-0000-52000	11,305.47
5/22/2025	0	Euclid Beverage	Liquor for Golf Concessions	019-1920-64125	215.70
5/22/2025	0	G & M Distributors	Liquor for Golf Concessions	019-1920-64125	355.00
5/22/2025	0	Great Balloon Race, The	Event Sponsorship - The Great Balloon Race	024-0000-83100	10,000.00
5/22/2025	0	Illinois Department of Revenue	04/25 Sales Tax	019-1920-84000	4,418.00
5/22/2025	0	Illinois Department of Revenue	04/25 Sales Tax	019-1960-84000	1.00
5/22/2025	0	Illinois Department of Revenue	04/25 Sales Tax	019-1925-84000	7.00
5/22/2025	0	Klingner & Associates, P.C. - Architectural Group	Asbestos Abatement/Inspection - 647 Maple	023-0000-55420	1,765.56
5/22/2025	0	Klingner & Associates, P.C. - Architectural Group	Asbestos Abatement/Inspection - PSB 5th Floor for ETSB	001-0000-10407	1,268.59
5/22/2025	101165	Knox County Recorders Office	File 12 Weed/Trash/Demo Liens	001-0160-51300	138.00
5/22/2025	0	New Limited Rods of Western Illinois	Event Sponsorship - New Limited Rods of Western IL -2 Car Shows	024-0000-83100	5,000.00
5/22/2025	101166	Pekin Insurance Co.	05/25 Life Insurance Premiums - Police	001-0510-47500	135.30
5/22/2025	101166	Pekin Insurance Co.	05/25 Life Insurance Premiums - Fire	001-0605-47500	135.30
5/22/2025	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
5/22/2025	0	Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
5/22/2025	101167	Support Group for African American Affairs	Event Sponsorship - Support Group for African American Affairs	024-0000-83100	4,901.96
5/22/2025	0	T TECH	04/25 UB ACH Fees	061-0000-51000	768.38
5/22/2025	0	T TECH	04/25 UB ACH Fees	067-0000-51000	384.19
5/27/2025	0	Bank of Montreal	Amazon - hard hats	019-1975-67500	74.45
5/27/2025	0	Bank of Montreal	Farm King - Propane Refill - Central	001-0605-65000	14.25
5/27/2025	0	Bank of Montreal	American Red Cross - CPR Training & Lifeguard Class Supplies	019-1940-54500	115.20
5/27/2025	0	Bank of Montreal	Amazon.com - Toner kit for Orlee's printer	001-0207-61000	133.97
5/27/2025	0	Bank of Montreal	Menards - Utility Knives, Blades, Bushings, Tape	061-0000-66500	94.21
5/27/2025	0	Bank of Montreal	Walmart - Misc Supplies to Shade Gym Windows	019-1940-64000	40.12
5/27/2025	0	Bank of Montreal	Comcast - 04/25 Service #24-06	001-0630-54000	24.00
5/27/2025	0	Bank of Montreal	Zoro - Pump for Hydraulic Press	030-0370-66500	826.99
5/27/2025	0	Bank of Montreal	Lock & Key - Keys	019-1915-66000	10.62
5/27/2025	0	Bank of Montreal	Amazon - Coffee, Cutlery	001-0510-61000	111.90
5/27/2025	0	Bank of Montreal	Omega Industrial Supply - Weed Killer	019-1915-63500	984.42
5/27/2025	0	Bank of Montreal	Galesburg Electric - Mixing Motor	061-0000-65500	400.37
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	207.66
5/27/2025	0	Bank of Montreal	Microsoft - Office 365 purchase for DC Brock Schmit	001-0605-55800	16.82
5/27/2025	0	Bank of Montreal	Amazon - Money bags for drivers	030-0370-61000	33.39
5/27/2025	0	Bank of Montreal	Amazon - Nature at Night Candle Making Supplies - Nature Center	019-1940-64000	5.94

Check Date	Check #	Vendor Name	Description	Account #	Amount
5/27/2025	0	Bank of Montreal	Panda Express - Dinner at MCI Quarterly Seminar & Board Meeting	001-0115-54500	11.52
5/27/2025	0	Bank of Montreal	Menards - Plastic, Painters Tape	019-1955-65500	13.82
5/27/2025	0	Bank of Montreal	Amazon - canned air	001-0205-61000	26.75
5/27/2025	0	Bank of Montreal	Amazon - Replacement Vacuum Rollers - Central	001-0605-65000	39.98
5/27/2025	0	Bank of Montreal	Canva - Business Cards, Kelli Bennewitz, Ericka Gugliotta, Abra Slagel	001-0115-61000	66.00
5/27/2025	0	Bank of Montreal	Innkeepers - Ground Coffee for Administration Office	001-0110-61000	17.50
5/27/2025	0	Bank of Montreal	Titanium - Purchased TV and mount for new Community Development conference room	001-0305-61700	580.39
5/27/2025	0	Bank of Montreal	Stictly Technology - 5 Fire Department Ipads	057-0000-61700	4,748.42
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Cleaning Supplies	019-1920-65000	3.98
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	171.20
5/27/2025	0	Bank of Montreal	Walmart - Misc Breakfast foods for OSHA Training	001-0120-58500	45.84
5/27/2025	0	Bank of Montreal	Midstate - Filter Cleaning #541	019-1915-55500	14.00
5/27/2025	0	Bank of Montreal	Farm King - Bolts	001-0445-63000	8.45
5/27/2025	0	Bank of Montreal	Amazon - Drone Bumper & Light	001-0510-66500	67.88
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Gavin	001-0410-54500	28.00
5/27/2025	0	Bank of Montreal	Farm King - Air Filter, Compressor Oil	019-1915-65500	74.98
5/27/2025	0	Bank of Montreal	Menards - Piping Material	061-0000-66000	51.14
5/27/2025	0	Bank of Montreal	Menards - Misc Hardware for Flag	020-0000-66500	7.98
5/27/2025	0	Bank of Montreal	Conway Shield - Helmet Badge for Probationary FF's	001-0605-67500	181.13
5/27/2025	0	Bank of Montreal	Midwest Transit Equipment - License, Title & Doc Fees for 3 Paratransit Buses	030-0320-51000	1,269.00
5/27/2025	0	Bank of Montreal	City Tap - Meal in Washington DC - Hanson	001-0110-54500	25.50
5/27/2025	0	Bank of Montreal	Atlas Brew Works - Meal in Washington DC, Hanson_Gavin	001-0110-54500	51.00
5/27/2025	0	Bank of Montreal	Menards - Batteries, Tarp Straps, Edger, Lubricant	001-0450-65000	163.18
5/27/2025	0	Bank of Montreal	Titanium - TV for GFD - Fire Prevention Bureau	001-0605-61700	565.00
5/27/2025	0	Bank of Montreal	Menards - Tubing for Transducer	061-0000-66000	12.48
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Food & Beverage Supplies	019-1920-64125	64.07
5/27/2025	0	Bank of Montreal	Amazon - Sugar	001-0510-61000	23.49
5/27/2025	0	Bank of Montreal	Amazon-Mobile Charging station for tablets for buses	030-0370-61700	194.95
5/27/2025	0	Bank of Montreal	CC Charges - ETSB	001-0000-10407	2,691.87
5/27/2025	0	Bank of Montreal	Amazon - Recycling Container	001-0120-61000	78.84
5/27/2025	0	Bank of Montreal	Walmart - Coffee, Sugar, Air Freshener	019-1910-65000	85.59
5/27/2025	0	Bank of Montreal	Walmart - Misc Snacks for G-Force last day	019-1940-64000	25.44
5/27/2025	0	Bank of Montreal	GovConnect - Replacement of two failed monitors in the Water Division - tickets 16448 and 16497	061-0000-61700	245.90
5/27/2025	0	Bank of Montreal	Harbor Freight - Misc Station Supplies, Dolly Wheels	001-0605-65000	17.98
5/27/2025	0	Bank of Montreal	Airgas - Safety Glasses	019-1965-67500	18.93
5/27/2025	0	Bank of Montreal	Menards - Trailer Jack	019-1915-65500	54.99
5/27/2025	0	Bank of Montreal	Menards - Misc Cleaning Supplies	019-1965-65000	32.90
5/27/2025	0	Bank of Montreal	PRI Management - IL Expunge/Seal Course -Colewell,Aldridge,Carr	001-0550-54500	381.60
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	264.80
5/27/2025	0	Bank of Montreal	Conoco Day Break - Fuel	061-0000-62510	120.00
5/27/2025	0	Bank of Montreal	FirstNet -03/24 Service	001-0000-20102	1,087.08
5/27/2025	0	Bank of Montreal	FAA - FAA Annual Drone License Registration	001-0510-55000	10.00
5/27/2025	0	Bank of Montreal	Reflective Apparel - Safety Shirts - Street	001-0450-67500	995.00
5/27/2025	0	Bank of Montreal	Imagine That Graphics - Embroidery of clothing for staff	030-0320-57500	32.00
5/27/2025	0	Bank of Montreal	Amazon - Dustmop Handle	019-1960-65000	13.64
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Food & Beverage Supplies	019-1920-64125	29.24
5/27/2025	0	Bank of Montreal	Pandora - 01/26 -04/26 Subscription -1920-55800	019-0000-10701	18.30
5/27/2025	0	Bank of Montreal	Amazon - Storage Bags, Laminating Sheets	019-1955-64000	74.36
5/27/2025	0	Bank of Montreal	Harbor Freight - Charger, USB Cord	019-1975-65500	19.98
5/27/2025	0	Bank of Montreal	Lowes - Hose Bibs	019-1925-66000	62.90
5/27/2025	0	Bank of Montreal	Midstate - Filter cleaning service Unit # 586	019-1965-55500	12.00

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5/27/2025	0	Bank of Montreal	Amazon - Evidence Bags	001-0510-66500	33.99
5/27/2025	0	Bank of Montreal	Loves - fuel for 7 new buses	030-0320-62510	411.58
5/27/2025	0	Bank of Montreal	Midwest Transit Equipment - License, Title & Doc Fees for 2 new paratransit buses	030-0320-51000	846.00
5/27/2025	0	Bank of Montreal	Amazon - hart hat headsets	019-0000-10407	498.00
5/27/2025	0	Bank of Montreal	Green View Garden Center - Trees	054-0000-63500	2,323.60
5/27/2025	0	Bank of Montreal	Survey Monkey - 04/25 - 12/25 - Service Renewal	001-0120-55000	312.00
5/27/2025	0	Bank of Montreal	Walgreens - T Billeter	001-0000-10407	23.69
5/27/2025	0	Bank of Montreal	Omega Industrial Supply - Urinal Pods	019-1920-65000	258.00
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Legate	001-0510-54500	28.00
5/27/2025	0	Bank of Montreal	American AED - Battery and Pads for 1 AED	001-0510-67500	274.00
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	54.80
5/27/2025	0	Bank of Montreal	Hy-Vee - Drinks for J.U.L.I.E. Locating Classes	001-0450-68000	47.85
5/27/2025	0	Bank of Montreal	Omega Industrial Supply - Floor Cleaner, Stain Remover	019-1915-65000	395.00
5/27/2025	0	Bank of Montreal	Walmart - Misc Kitchen Supplies 25-01	021-0000-68000	119.44
5/27/2025	0	Bank of Montreal	Menards - Misc Tools	061-0000-66500	58.35
5/27/2025	0	Bank of Montreal	Wilson Paper - Paper Towels	001-0445-63000	58.15
5/27/2025	0	Bank of Montreal	Amazon - folders	001-0205-61000	20.78
5/27/2025	0	Bank of Montreal	Menards - Lubricant, PB Blaster, Wire, Wire Strippers	061-0000-66000	34.76
5/27/2025	0	Bank of Montreal	FirstNet -03/24 Service	061-0000-20102	381.59
5/27/2025	0	Bank of Montreal	Pandora - 04/25 -12/25 Subscription	019-1920-55800	36.59
5/27/2025	0	Bank of Montreal	Sherwin Williams - Paint Strainers	014-0000-64500	215.20
5/27/2025	0	Bank of Montreal	Comcast - 04/25 Service	001-0510-54000	8.67
5/27/2025	0	Bank of Montreal	Home Depot - Trees	054-0000-63500	447.00
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	138.44
5/27/2025	0	Bank of Montreal	Sling - Monthly Bill	001-0550-55800	67.87
5/27/2025	0	Bank of Montreal	Lowe's - Misc Supplies for Club Repair	019-1920-65000	40.93
5/27/2025	0	Bank of Montreal	Fastenal - Ear Plugs	061-0000-67500	47.45
5/27/2025	0	Bank of Montreal	Canva - Business Cards, Jessica Pease	001-0120-61000	22.00
5/27/2025	0	Bank of Montreal	Galesburg Electric - Misc Tools	061-0000-66500	266.64
5/27/2025	0	Bank of Montreal	Menards - Misc Station Supplies - Fremont	001-0605-65000	8.98
5/27/2025	0	Bank of Montreal	Acushnet - Hats for Resale	019-1920-64000	110.77
5/27/2025	0	Bank of Montreal	Canva - Business Cards, Orlee Lucero & Kerzi Peterson	001-0207-61000	44.00
5/27/2025	0	Bank of Montreal	Farm King - Snap Rings for Deck #523B	019-1915-62500	2.58
5/27/2025	0	Bank of Montreal	Farm King - Lawn Mower Battery	001-0450-65500	45.04
5/27/2025	0	Bank of Montreal	Farm King - Misc Supplies for Water Plant Maintenance	061-0000-66000	118.78
5/27/2025	0	Bank of Montreal	Holt Supply - Vac Breaker Repair Kit	019-1915-65500	26.64
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Food & Beverage Supplies	019-1920-64125	51.02
5/27/2025	0	Bank of Montreal	Springfield Crowne Plaza - Breakfast at MCI Quarterly Seminar & Board Meeting	001-0115-54500	12.18
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	42.80
5/27/2025	0	Bank of Montreal	Lowe's - Saw Blade, Marking Chalk	014-0000-66500	29.94
5/27/2025	0	Bank of Montreal	Hy-Vee - Retirement Party Supplies	001-0120-58500	150.20
5/27/2025	0	Bank of Montreal	Menards - Patio Blocks	019-1915-66000	20.04
5/27/2025	0	Bank of Montreal	FirstNet -03/24 Service	030-0000-20102	688.56
5/27/2025	0	Bank of Montreal	Centrifuge Training - CQB/Swat Training - TSmith	001-0510-54500	1,800.00
5/27/2025	0	Bank of Montreal	Acushnet - Shirts For Resale	019-1920-64000	659.46
5/27/2025	0	Bank of Montreal	Blue ribbon sales - Level transducer for supplemental well	061-0000-65500	841.86
5/27/2025	0	Bank of Montreal	Lowe's - Battery	061-0000-66000	18.98
5/27/2025	0	Bank of Montreal	Titanium - phone equip to test possible solution for VoIP phone sys replacement	057-0000-61700	1,038.96
5/27/2025	0	Bank of Montreal	Lowe's - Mulch	054-0000-66000	10.00
5/27/2025	0	Bank of Montreal	Menards - Furnace Filters for East Linwood	019-1965-65500	11.94
5/27/2025	0	Bank of Montreal	Lowe's - Electric Box, Connectors, Face Plates	061-0000-66000	6.54

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5/27/2025	0	Bank of Montreal	Amazon - Drone Camera & Guard	001-0510-66500	199.00
5/27/2025	0	Bank of Montreal	Embassy Suites - Washington DC Hotel, Gavin	001-0410-54500	1,229.98
5/27/2025	0	Bank of Montreal	Acushnet - Golf Shop Merchandise for Resale	019-1920-64000	1,091.69
5/27/2025	0	Bank of Montreal	Imagine That Graphics- Embroidery of staff clothing	030-0320-57500	40.00
5/27/2025	0	Bank of Montreal	Lowes - Tool Hangers - Training Site	001-0605-66500	29.64
5/27/2025	0	Bank of Montreal	Titanium - printer requested by Don Miles - printer for Parks - Aaron Young -	019-1905-61700	494.73
5/27/2025	0	Bank of Montreal	Fastenal - Nuts, Bolts	061-0000-66000	55.20
5/27/2025	0	Bank of Montreal	Menards - Leaf Rakes, Chainsaw Wrench	019-1975-66500	50.95
5/27/2025	0	Bank of Montreal	Drury Hotels - Lodging -Dispatch Training -Ofallon Il -2employee	001-0550-54500	295.13
5/27/2025	0	Bank of Montreal	Sling - Online Scheduling Program	019-1905-55800	117.00
5/27/2025	0	Bank of Montreal	Reflective Apparel - Safety Shirts - Forestry	019-1975-67500	423.40
5/27/2025	0	Bank of Montreal	ISA - Refund of Tax - CFones	019-0000-10407	(12.60)
5/27/2025	0	Bank of Montreal	Amazon - Order Notepads, Chlorine Test Strips	019-1950-64125	44.79
5/27/2025	0	Bank of Montreal	Amazon - charging cables for dispatch tablets	030-0370-61700	118.45
5/27/2025	0	Bank of Montreal	Amazon - Drone	001-0510-66500	259.00
5/27/2025	0	Bank of Montreal	Casey's - Fuel for Spring Seminar Iowa PGA - Bluedtke	019-1920-54500	38.37
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	69.22
5/27/2025	0	Bank of Montreal	9 to 5 Computer - test equipment for phone system replacement	057-0000-61700	1,402.31
5/27/2025	0	Bank of Montreal	Loves - Oil Filters #61	001-0605-62500	108.44
5/27/2025	0	Bank of Montreal	Hy-Vee - Hot Dog Buns	019-1920-64125	23.94
5/27/2025	0	Bank of Montreal	Amazon - charging cables for dispatch tablets	030-0320-61700	118.44
5/27/2025	0	Bank of Montreal	Terminal Supply - Misc Nuts, Wire Supplies	001-0445-63000	233.53
5/27/2025	0	Bank of Montreal	66 Degrees - Web portal payment that is no longer active	001-0000-10407	52.30
5/27/2025	0	Bank of Montreal	Amazon - Ankle Weights for Hawthorne Pool Programs	019-1955-64000	55.47
5/27/2025	0	Bank of Montreal	Canva - Business Cards, Aaron Gavin	001-0410-61000	22.00
5/27/2025	0	Bank of Montreal	Farm King - Grease Gun Ends	001-0445-66500	13.29
5/27/2025	0	Bank of Montreal	Lowes - Misc Supplies for Door Threshold Repair - Fremont	001-0605-66000	35.20
5/27/2025	0	Bank of Montreal	Acushnet - Golf Shop Merchandise for Resale	019-1920-64000	101.98
5/27/2025	0	Bank of Montreal	GFOA - Overview of Grants Management training registration	001-0205-54500	705.00
5/27/2025	0	Bank of Montreal	Survey Monkey - 01/26 - 04/26 - Service Renewal -120-55000	001-0000-10701	156.00
5/27/2025	0	Bank of Montreal	Loves - Refund of Tax - DPoland	001-0000-10407	(1.30)
5/27/2025	0	Bank of Montreal	Iowa PGA - PGA Seminar/Spring Meeting - Bluedtke	019-1920-54500	105.00
5/27/2025	0	Bank of Montreal	Menards - Cleaning Spray	061-0000-66000	17.67
5/27/2025	0	Bank of Montreal	Lowes - Garden Hose	019-1925-66000	24.98
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - HR Gen	078-0000-51000	42.80
5/27/2025	0	Bank of Montreal	Arbys - Lunch for 9 staff traveling to pick up new paratransit buses	030-0320-54500	111.50
5/27/2025	0	Bank of Montreal	Amazon - Smoke Generator Fluid	001-0605-68500	125.00
5/27/2025	0	Bank of Montreal	Phillips 66 - Diesel for Tractor Loader	061-0000-62510	46.19
5/27/2025	0	Bank of Montreal	Menards - Weed Eater for building	030-0370-66500	224.94
5/27/2025	0	Bank of Montreal	Walmart - Misc Kitchen Supplies 25-01	021-0000-68000	277.82
5/27/2025	0	Bank of Montreal	Amazon - Money bags for drivers	030-0320-61000	33.40
5/27/2025	0	Bank of Montreal	Allegra - Fixed Route Punch Cards	030-0370-51500	93.00
5/27/2025	0	Bank of Montreal	Hy-Vee - Butter Spray for Paint Truck & Stencils	014-0000-64500	488.16
5/27/2025	0	Bank of Montreal	Zoro - Tax - DPoland	030-0000-10407	59.96
5/27/2025	0	Bank of Montreal	Wesco - 24 port discrete dist mod - IT for expansion in 2nd Flr net cabinet	001-0207-61700	52.92
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Cathy St.George	001-0110-54500	28.00
5/27/2025	0	Bank of Montreal	Menards - Retirement Gift	001-0120-58500	184.04
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Gugliotta	001-0305-54500	28.00
5/27/2025	0	Bank of Montreal	Amazon - Light Wiring Harnesses	014-0000-64500	64.78
5/27/2025	0	Bank of Montreal	Freshworks - IT 5ea licenses (includes discount built into amount)	001-0207-55800	1,432.84
5/27/2025	0	Bank of Montreal	Chick-Fil-A - MCI Quarterly Seminar & Board Meeting	001-0115-54500	15.89

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5/27/2025	0	Bank of Montreal	Alexis Fire Equipment - Flashlights, Retaining Clips	061-0000-66500	133.38
5/27/2025	0	Bank of Montreal	Otter AI - Notes & Transcription Service	001-0115-55800	30.00
5/27/2025	0	Bank of Montreal	Farm King - Gate Wheels	014-0000-66000	67.98
5/27/2025	0	Bank of Montreal	Hy-Vee - Hot Dog Buns	019-1920-64125	15.96
5/27/2025	0	Bank of Montreal	Amazon - Radio Mics, Radio Earpieces	001-0510-67500	279.90
5/27/2025	0	Bank of Montreal	Acushnet - Golf Balls for Resale	019-1920-64000	144.71
5/27/2025	0	Bank of Montreal	Midstate - Filter cleaning service Unit # 585	019-1965-55500	8.00
5/27/2025	0	Bank of Montreal	Galesburg Chamber-Local Elected Officials Luncheon-Jessica Pease	001-0120-54500	28.00
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Miles	019-1905-54500	28.00
5/27/2025	0	Bank of Montreal	Menards - Lock	019-1975-65500	66.63
5/27/2025	0	Bank of Montreal	Fastenal - Screws	061-0000-66000	120.00
5/27/2025	0	Bank of Montreal	Mtc communication- internet for Oquawka	061-0000-54000	89.95
5/27/2025	0	Bank of Montreal	Farm King - Bolt for Wheel #523	019-1915-62500	7.79
5/27/2025	0	Bank of Montreal	Menards - Tape	019-1915-65500	5.96
5/27/2025	0	Bank of Montreal	Amazon - mower blades #519,520,530,531 & 549	019-1915-65500	831.30
5/27/2025	0	Bank of Montreal	Menards - Misc Materials for Training Props	001-0605-66000	103.94
5/27/2025	0	Bank of Montreal	Comcast - 04/25 Service #24-06	021-0000-54000	9.95
5/27/2025	0	Bank of Montreal	Allegra (Fed - Ex) - Shipping of Monitors for Service	001-0605-53000	66.32
5/27/2025	0	Bank of Montreal	Amazon - Magnetic Power, Misc Supplies for Nature Center	019-1940-64000	14.74
5/27/2025	0	Bank of Montreal	Innkeepers - Admin Professionals Day, Admin Dept	001-0110-58500	20.00
5/27/2025	0	Bank of Montreal	Traffic Safety Warehouse - Traffic Safety Lights	061-0000-64500	242.51
5/27/2025	0	Bank of Montreal	Lowes - Rags	019-1945-65500	13.98
5/27/2025	0	Bank of Montreal	Green View Garden Center - Trees	054-0000-63500	2,159.00
5/27/2025	0	Bank of Montreal	City Tap - Meal in Washington DC - Gavin	001-0410-54500	25.50
5/27/2025	0	Bank of Montreal	Titanium - Replacement of bad camera - Helpdesk ticket 15906	061-0000-61700	776.81
5/27/2025	0	Bank of Montreal	Ray O'Herron - Pants - DC Legate	001-0510-67500	98.08
5/27/2025	0	Bank of Montreal	Budde's - Meals 2nd Shift Dispatch	001-0550-68000	48.57
5/27/2025	0	Bank of Montreal	Holt Supply - Thread Sealant, Gloves	061-0000-66000	36.35
5/27/2025	0	Bank of Montreal	Menards - Lock Pins	019-1915-65500	11.45
5/27/2025	0	Bank of Montreal	GovConnection - scanner for Lucas Brooks	001-0306-61700	821.68
5/27/2025	0	Bank of Montreal	Amazon - Vent Fan Motor - Fremont	001-0605-66000	118.79
5/27/2025	0	Bank of Montreal	Core92 - DiskStation and hard drives to be use for new computer imaging	001-0207-61700	587.50
5/27/2025	0	Bank of Montreal	TLO - Monthly Bill	001-0510-55800	75.00
5/27/2025	0	Bank of Montreal	Lowes - Misc Parts to Repair Fence & Handicap Sign	019-1915-65500	10.48
5/27/2025	0	Bank of Montreal	Amazon - Bean Bag Gun Grips	001-0510-69000	84.93
5/27/2025	0	Bank of Montreal	Matco Tools - Drill Bits	001-0445-66500	15.35
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Bennewitz	001-0115-54500	28.00
5/27/2025	0	Bank of Montreal	Hy-Vee - Osha Training Snacks	001-0120-58500	59.91
5/27/2025	0	Bank of Montreal	Amazon - toner	001-0450-61000	19.99
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Hanson	001-0110-54500	28.00
5/27/2025	0	Bank of Montreal	Menards - Misc Tools - Training Site	001-0605-66500	40.94
5/27/2025	0	Bank of Montreal	Freshworks - 50% of Comm Dev 3ea licenses for City Hall buildings and grounds includes discount	019-1910-55800	868.40
5/27/2025	0	Bank of Montreal	Allegra - Paratransit Passes	030-0320-51500	83.00
5/27/2025	0	Bank of Montreal	IPEA - Central Chapter - 6 Hour Continuing Education - RSlagel	001-0306-54500	90.00
5/27/2025	0	Bank of Montreal	Amazon - safety glasses	019-1975-67500	50.99
5/27/2025	0	Bank of Montreal	Amazon - Hand Sanitizer	061-0000-61000	17.46
5/27/2025	0	Bank of Montreal	Midstate - Filter Cleaning #520	019-1915-55500	6.00
5/27/2025	0	Bank of Montreal	Crowne Plaza Springfield - MCI Quarterly Seminar & Board Meeting	001-0115-54500	285.00
5/27/2025	0	Bank of Montreal	Zoro - Airpak Wiring Connector	001-0605-65500	15.29
5/27/2025	0	Bank of Montreal	Fastenal - Bolts, Nuts	061-0000-66000	240.00
5/27/2025	0	Bank of Montreal	Peoples - Motor Key, Chainsaw Bar	019-1975-65500	96.46

Check Date	Check #	Vendor Name	Description	Account #	Amount
5/27/2025	0	Bank of Montreal	Freshworks - Public Safety buildings 3ea Licenses for ProPhoenix helpdesk - includes discount	001-0550-55800	1,172.32
5/27/2025	0	Bank of Montreal	Menards - Tape	001-0450-65500	15.28
5/27/2025	0	Bank of Montreal	Buffalo Wild Wings - Meals 3rd Shift Dispatch	001-0550-68000	57.52
5/27/2025	0	Bank of Montreal	Amtrak-Train to GFOA grant training Chicago S Heiden & B Chockley	001-0205-54500	94.00
5/27/2025	0	Bank of Montreal	Farm King - Tie Downs	001-0450-65000	32.37
5/27/2025	0	Bank of Montreal	Reflective Apparel - Safety Shirts - Traffic	001-0450-67500	513.62
5/27/2025	0	Bank of Montreal	Hy-Vee - Hot Dog Buns	019-1920-64125	23.94
5/27/2025	0	Bank of Montreal	Walmart - Easter Egg Hunt Prizes	019-1940-64000	354.73
5/27/2025	0	Bank of Montreal	Ray O'Herron - Uniform Nameplate	001-0510-67500	25.46
5/27/2025	0	Bank of Montreal	Hacienda Jalisco - Meals 1st Shift Dispatch	001-0550-68000	39.00
5/27/2025	0	Bank of Montreal	Amazon - return hard hat head sets	019-0000-10407	(498.00)
5/27/2025	0	Bank of Montreal	Jackoby/156 - Welcome Lunch Administration Team	001-0110-58500	104.00
5/27/2025	0	Bank of Montreal	Menards - Drywall Bags, Fitting Saver Reamer	019-1945-65500	30.18
5/27/2025	0	Bank of Montreal	Menards - Assembly, Cartridge	019-1940-66000	30.25
5/27/2025	0	Bank of Montreal	Reflective Apparel - Safety Shirts - Park	019-1915-67500	432.00
5/27/2025	0	Bank of Montreal	Lowes - Tubing for Transducer	061-0000-66000	46.32
5/27/2025	0	Bank of Montreal	Executive Gift Shoppe-Council Member Gifts	001-0105-58500	128.00
5/27/2025	0	Bank of Montreal	Menards - Heating Element for Water Heater	019-1965-65500	9.99
5/27/2025	0	Bank of Montreal	Amazon - Floor Squeegee, Broom	001-0510-61000	74.99
5/27/2025	0	Bank of Montreal	Titanium - TV with mount for Bunker Links	019-1920-66500	605.10
5/27/2025	0	Bank of Montreal	The Public Safety Store - Turn Out Gear Bags	001-0605-67500	724.95
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	75.80
5/27/2025	0	Bank of Montreal	Menards - Cleaner, Towels, Brush Head	001-0450-65000	70.79
5/27/2025	0	Bank of Montreal	Lowes - Light Bulbs	019-1945-66000	10.98
5/27/2025	0	Bank of Montreal	Best of Signs - Council Member Nameplates	001-0105-61000	22.38
5/27/2025	0	Bank of Montreal	Omega Industrial Supply - Tube Grease	019-1915-65500	165.00
5/27/2025	0	Bank of Montreal	Lowes - Misc Supplies for Golf Shop & Range	019-1920-65500	44.44
5/27/2025	0	Bank of Montreal	First Net -03/25 Service	001-0000-20102	689.67
5/27/2025	0	Bank of Montreal	Acushnet - Shirts For Resale	019-1920-64000	530.49
5/27/2025	0	Bank of Montreal	I3 Broadband - 04/25 Service	061-0000-54000	117.48
5/27/2025	0	Bank of Montreal	Menards - Rakes, Tarp	019-1975-66500	68.96
5/27/2025	0	Bank of Montreal	The Register Mail - online subscription, recurring	001-0110-55000	14.99
5/27/2025	0	Bank of Montreal	Menards - Gloves, Weather Stop	061-0000-67500	91.94
5/27/2025	0	Bank of Montreal	Menards - Return Cartridge Assembly	019-1940-66000	(13.27)
5/27/2025	0	Bank of Montreal	Phillips 66 - Fuel for Truck #153	061-0000-62510	102.51
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Food & Beverage Supplies	019-1920-64125	28.21
5/27/2025	0	Bank of Montreal	Amazon - wire pipe cleaners	014-0000-64500	14.48
5/27/2025	0	Bank of Montreal	FirstNet -03/24 Service	019-0000-20102	178.14
5/27/2025	0	Bank of Montreal	Menards - Catch Pans, Cut off Wheels	061-0000-66000	25.45
5/27/2025	0	Bank of Montreal	Vistaprint - Refund Tax - JMoser	001-0000-10407	(2.12)
5/27/2025	0	Bank of Montreal	GovConnect - Refund of Tax - OLucero	061-0000-10407	(22.14)
5/27/2025	0	Bank of Montreal	Jugs Sports - Tax - CGibson	019-0000-10407	46.80
5/27/2025	0	Bank of Montreal	Amazon - Mobile charging station for tablets for buses.	030-0320-61700	194.95
5/27/2025	0	Bank of Montreal	Wesco - ethernet jacks, network cabinet spares for IT	001-0207-61700	95.70
5/27/2025	0	Bank of Montreal	Menards - Construction Screws	014-0000-66000	31.96
5/27/2025	0	Bank of Montreal	Name Tag Wizard - Wall Plate-HR Generalist	001-0120-61000	26.98
5/27/2025	0	Bank of Montreal	Wilson Paper Company - Bus Wash	030-0370-65500	643.34
5/27/2025	0	Bank of Montreal	Menards - Face Plates, Batteries	061-0000-66000	25.55
5/27/2025	0	Bank of Montreal	Ford of Galesburg - spare keys for 2501-2507	030-0320-62500	210.00
5/27/2025	0	Bank of Montreal	Amazon - headsets	019-1975-67500	498.00
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Cheesman	001-0105-54500	28.00

Check Date	Check #	Vendor Name	Description	Account #	Amount
5/27/2025	0	Bank of Montreal	Menards - Misc Cleaning Supplies for Central	001-0605-65000	56.12
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	030-0370-51000	69.22
5/27/2025	0	Bank of Montreal	Galesburg Electric - Thermostat Wire	061-0000-66000	377.00
5/27/2025	0	Bank of Montreal	CC Charges - Library	001-0000-10407	5,552.00
5/27/2025	0	Bank of Montreal	Amazon - Hand Sanitizer	061-0000-61000	12.95
5/27/2025	0	Bank of Montreal	Midwest Transit Equipment - License, Title & Doc Fees for 2 Paratransit buses	030-0320-51000	846.00
5/27/2025	0	Bank of Montreal	Lowes - Utility Knife	019-1915-66500	10.98
5/27/2025	0	Bank of Montreal	Midstate - Filter Cleaning #519	019-1915-55500	6.00
5/27/2025	0	Bank of Montreal	Amazon - RAM Mounts for bus tablets	030-0370-61700	300.29
5/27/2025	0	Bank of Montreal	Sensit Technologies -Training to Repair Sensit Monitors- JPender	001-0605-54500	200.00
5/27/2025	0	Bank of Montreal	Amazon - safety glasses	019-1975-67500	46.85
5/27/2025	0	Bank of Montreal	Menards - Roof Cement, Caulk Gun	061-0000-66000	16.95
5/27/2025	0	Bank of Montreal	Tri-States - Chlorine	061-0000-68500	214.50
5/27/2025	0	Bank of Montreal	Omega Industrial Supply - Disinfectant Cleaner	019-1925-65000	151.00
5/27/2025	0	Bank of Montreal	FirstNet -03/24 Service	016-0000-20102	42.20
5/27/2025	0	Bank of Montreal	Amazon - black light pole caps	019-1950-66000	31.20
5/27/2025	0	Bank of Montreal	United - checked bag travel to Washington DC	001-0410-54500	40.00
5/27/2025	0	Bank of Montreal	GFOA -Overview of Grants Management training Chockley	001-0205-54500	705.00
5/27/2025	0	Bank of Montreal	Lowes - Fencing, Misc Supplies for Fencing	014-0000-64500	215.59
5/27/2025	0	Bank of Montreal	Freshworks - 50% of Comm Dev 3ea licenses for PSB and grounds includes discount	019-1911-55800	868.40
5/27/2025	0	Bank of Montreal	Dollar Tree - Misc Swimtastic Egg Hunt Prizes, Misc Decor	019-1940-64000	28.75
5/27/2025	0	Bank of Montreal	Cooks & Company - flowers for admin professional day, all departments	001-0110-58500	365.00
5/27/2025	0	Bank of Montreal	Pafco Truck - Tailate Knuckle #101	001-0450-62500	84.43
5/27/2025	0	Bank of Montreal	Phillips 66 - Fuel for Truck #153	061-0000-62510	83.46
5/27/2025	0	Bank of Montreal	Amazon - Scanner - BAnderson	001-0510-61700	319.99
5/27/2025	0	Bank of Montreal	Starbucks - Drinks for Interview	001-0120-58500	14.54
5/27/2025	0	Bank of Montreal	Menards - hydraulic cement for Oquawka	061-0000-65500	39.98
5/27/2025	0	Bank of Montreal	Innkeepers - Ground Coffee for Administration Office	001-0110-61000	17.50
5/27/2025	0	Bank of Montreal	Amazon - Mop	019-1945-65000	44.63
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Food & Beverage Supplies	019-1920-64125	44.92
5/27/2025	0	Bank of Montreal	Core92 - DiskStation and hard drives to be use for new computer imaging	001-0510-61700	587.50
5/27/2025	0	Bank of Montreal	Canva - Business Cards, Community Development	001-0306-61000	176.00
5/27/2025	0	Bank of Montreal	Menards - Batteries	061-0000-66000	33.96
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	234.74
5/27/2025	0	Bank of Montreal	Amazon - Fridge Waer Filter - Fremont	001-0605-65500	35.78
5/27/2025	0	Bank of Montreal	Menards - Tie Down Strap	019-1915-66500	15.99
5/27/2025	0	Bank of Montreal	Wilson Paper - Cleaner	019-1955-65000	78.32
5/27/2025	0	Bank of Montreal	Midstate - Filter Cleaning #576	019-1905-55500	14.00
5/27/2025	0	Bank of Montreal	GovConnect - iPad and Accessories for Kevin Legate	001-0510-61700	1,455.01
5/27/2025	0	Bank of Montreal	Phillips 66 - Fuel for Truck #153	061-0000-62510	77.34
5/27/2025	0	Bank of Montreal	Amazon - Tissues	001-0205-61000	30.29
5/27/2025	0	Bank of Montreal	Amazon - full brim hard hat	019-1975-67500	26.45
5/27/2025	0	Bank of Montreal	Amazon - refund for Gorilla tape not rec'd	001-0306-61000	(70.74)
5/27/2025	0	Bank of Montreal	Amazon - paper towels	001-0205-61000	54.06
5/27/2025	0	Bank of Montreal	IL Fire - Lakeside elevator OSFM Certificate of Operation	019-1945-55700	76.69
5/27/2025	0	Bank of Montreal	Hy-Vee - Misc Cleaning Supplies	019-1920-65000	14.94
5/27/2025	0	Bank of Montreal	Fastenal - Nuts, Bolts	061-0000-66000	96.25
5/27/2025	0	Bank of Montreal	Loves - Fuel for paratransit buses being picked up in Kankakee, IL	030-0320-62510	126.00
5/27/2025	0	Bank of Montreal	GovConnection - Scanner for Finance Register 3	057-0000-61700	821.68
5/27/2025	0	Bank of Montreal	Embassy Suites - Washington DC Hotel Room, Hanson	001-0110-54500	1,229.98
5/27/2025	0	Bank of Montreal	GovConnect - Credit on purchase of 2 monitors for water department	061-0000-61700	(245.90)

Check Date	Check #	Vendor Name	Description	Account #	Amount
5/27/2025	0	Bank of Montreal	Amazon - wire brush sets	014-0000-64500	34.64
5/27/2025	0	Bank of Montreal	S&S Industrial Supply - Brake Clean, Pads, Floor Cleaner	001-0445-63000	203.55
5/27/2025	0	Bank of Montreal	Farm King - Bolts, Nuts for Chain Guard #523B	019-1915-62500	6.61
5/27/2025	0	Bank of Montreal	Lowes - Coupling	019-1950-65500	3.06
5/27/2025	0	Bank of Montreal	Menards - Plumbing Fittings	019-1925-66000	6.16
5/27/2025	0	Bank of Montreal	InquireHire - Background Checks - PT	078-0000-51000	69.22
5/27/2025	0	Bank of Montreal	Amazon - Mobile Playground Toys	019-1940-64000	13.99
5/27/2025	0	Bank of Montreal	Hy-Vee - Fuel	019-1975-62510	20.50
5/27/2025	0	Bank of Montreal	66 Degrees - Web portal payment that is no longer active	001-0000-10407	200.00
5/27/2025	0	Bank of Montreal	Amazon - Dustmop	019-1960-65000	30.99
5/27/2025	0	Bank of Montreal	Amazon - mirror	019-1910-65000	49.94
5/27/2025	0	Bank of Montreal	Loves - Fuel for Paratransit Buses being picked up in Kankakee, IL	030-0320-62510	249.00
5/27/2025	0	Bank of Montreal	Kore Essentials - Belts for LT's	001-0510-67500	310.00
5/27/2025	0	Bank of Montreal	Amazon - Animal Puppets, Magnet Sticks for Nature Center	019-1940-64000	44.23
5/27/2025	0	Bank of Montreal	Google You Tube TV - Monthly Subscription	019-1920-55800	82.99
5/27/2025	0	Bank of Montreal	Amazon - furnace filters	061-0000-65000	115.25
5/27/2025	0	Bank of Montreal	Titanium- patch cables for IT	001-0207-61700	66.40
5/27/2025	0	Bank of Montreal	Galesburg Chamber - Legislative Luncheon - Gugliotta	001-0115-54500	28.00
5/27/2025	0	Bank of Montreal	Jugs Sports - Pitchers Screen Baseball/Softball	019-1945-64000	520.00
5/27/2025	0	Bank of Montreal	Amazon - Coffee, Cups	001-0510-61000	150.89
5/27/2025	0	Bank of Montreal	Amazon - stamp pads	061-0000-61000	30.75
5/27/2025	0	Bank of Montreal	United - checked bag travel to Washington DC	001-0410-54500	40.00
5/27/2025	0	Bank of Montreal	The Carriage House-Snacks for Public Safety Telecommunicators Wk	001-0110-58500	38.50
5/27/2025	0	Bank of Montreal	Fastenal - Bolts	001-0445-63000	21.00
				Grand Total	\$ 186,345.49



City Council Meeting

Agenda Item Overview

June 2, 2025

AGENDA ITEM: Resolution authorizing the purchase of Parcel Identification Numbers 99-10-460-001, 99-10-460-002, 99-10-460-003, AND 99-10-460-004.

SUMMARY RECOMMENDATION: The City Manager and Director of Community Development recommend approval of the resolution to purchase Parcel Identification Numbers 99-10-460-001, 99-10-460-002, 99-10-460-003, and 99-10-460-004 for the forgiveness of indebtedness in the sum of \$300,000.

BACKGROUND: The City of Galesburg is considering the acquisition of real property located on the northeast corner of the Public Square, known as Parcel Identification Numbers 99-10-460-001, 99-10-460-002, 99-10-460-003, and 99-10-460-004. The property is currently owned by Michael L. and Karen K. Martin, Martin Brothers Developers, Inc., and Public Square Properties, LLC.

The owners have expressed a willingness to sell the parcels to the City of Galesburg. The owner had entered into a loan with the city in 2018 to assist with expenses related to the installation of underground utilities and the extension of Gale Village Drive on the north end of the city. In lieu of a traditional purchase transaction, the proposed sale would be completed through the forgiveness of a portion of indebtedness owed to the City in the amount of \$300,000.00.

This acquisition aligns with the City's ongoing efforts to strategically invest in properties that support community development and revitalization goals. City staff has reviewed the proposal and believes that the purchase of the property under the proposed terms is beneficial to the City and its residents. As such, the transaction is being brought before the City Council for consideration and approval.

BUDGET IMPACT: The sale price will reduce a portion of the debt on an existing loan owed to the city by the property owner.

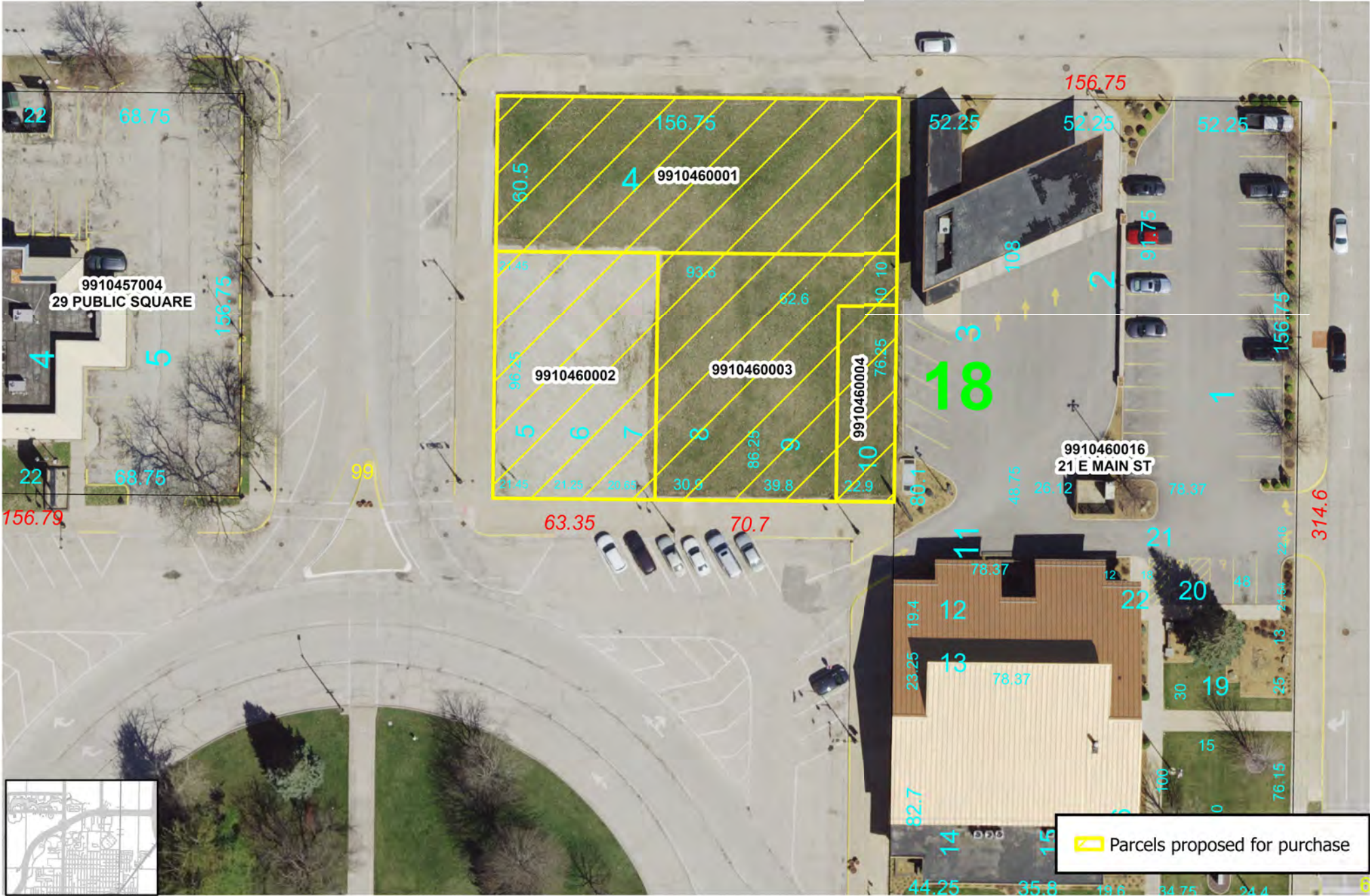
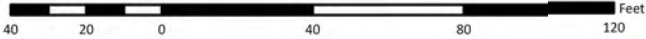
SUPPORTING DOCUMENTS:

1. Aerial map – General location
2. Resolution
3. Purchase Agreement



4 parcels NE corner of Public Square General location

[Back to Agenda](#)



Resolution No. _____

A RESOLUTION AUTHORIZING PURCHASE OF REAL PROPERTY LOCATED AT PARCEL IDENTIFICATION NUMBERS 99-10-460-001, 99-10-460-002, 99-10-460-003, AND 99-10-460-004, GALESBURG, ILLINOIS

WHEREAS, Michael L. and Karen K. Martin, Martin Brothers Developers, Inc and Public Square Properties, LLC are the owners of real property located at PARCEL IDENTIFICATION NUMBERS 99-10-460-001, 99-10-460-002, 99-10-460-003, AND 99-10-460-004, in Galesburg, Illinois;

WHEREAS, the City of Galesburg wishes to purchase the lot and building thereon;

WHEREAS, Michael L. and Karen K. Martin, Martin Brothers Developers, Inc and Public Square Properties, LLC wish to sell the lot and building to the City of Galesburg, Illinois;

WHEREAS, Michael L. and Karen K. Martin, Martin Brothers Developers, Inc and Public Square Properties, LLC is willing to sell the real property to the City of Galesburg for the forgiveness of indebtedness in the sum of \$300,000.00;

WHEREAS, the City Council finds that the purchase of this property is in the best interests of the citizens of Galesburg.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Galesburg, Knox County, Illinois as follows:

SECTION 1: The foregoing recitals are hereby incorporated in this Resolution as though fully set forth herein.

SECTION 2: The Mayor, City Clerk, City Manager, and City Attorney are directed to take any and all action necessary to purchase the following parcel of property:

Legal Description

Lot No. 10 of the Subdivision of 1897 in Block No. 18, in the City of Galesburg, Knox County, Illinois being twenty-three and seven-tenths feet East and West by Seventy-six and one-fourth feet North and South, situated in the City of Galesburg, Knox County, Illinois.

Commonly known as: former 10 Public Square, Galesburg, IL 61401

PIN: 99-10-460-004

Lots 5, 6, 7, 8, and 9 in Block 18 of Subdivision 1897 of Block 18 per Plat recorded in Volume 2 of Plats, page 75, situated in the City of Galesburg, Knox County, Illinois.

PINs: 99-10-460-002 and 99-10-460-003

All that part of Block Eighteen (18) in the City of Galesburg, Knox County, Illinois, bounded by a line beginning at the Northwest Corner of said Block Eighteen and running thence East One Hundred Fifty-Six and Three-Fourths ($156 \frac{3}{4}$) feet, thence South Sixty (60) feet, thence West One Hundred Fifty-Six and Three Quarter ($156 \frac{3}{4}$) feet, thence North Sixty (60) feet to the place of beginning;

PIN: 99-10-460-001

SECTION 3: This Resolution shall be in full force and effect from and after its approval and passage as provided by law.

Approved this _____ day of _____, 2025, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

AGREEMENT FOR SALE OF REAL ESTATE
(THIS IS A BINDING REAL ESTATE CONTRACT)

Seller:

Michael L. and Karen K. Martin
1302 Frank St
Galesburg, IL 61401

Purchaser:

City of Galesburg
55 W. Tompkins Street
Galesburg, IL 61401

1. SELLER IS Michael L. and Karen K. Martin, Husband and Wife as joint tenants; Public Square Properties, LLC of the City of Galesburg in the County of Knox and State of Illinois; and Martin Brothers Developers, Inc a corporation of the City of Galesburg, County of Knox, and State of Illinois. Michael L. and Karen K. Martin fully own and operate Public Square Properties, LLC and Martin Brothers Developers, Inc as legally registered entities with the State of Illinois and have full legal authority to enter into the Agreement for Sale of Real Estate.

2. THIS AGREEMENT is dated this _____ day of May 2025.

Purchaser agrees to purchase from the Seller and the Seller agrees to sell to Purchaser the real estate legally described as follows:

Lot No. 10 of the Subdivision of 1897 in Block No. 18, in the City of Galesburg, Knox County, Illinois being twenty-three and seven-tenths feet East and West by Seventy-six and one-fourth feet North and South, situated in the City of Galesburg, Knox County, Illinois.

Commonly known as: former 10 Public Square, Galesburg, IL 61401
PIN: 99-10-460-004

Lots 5, 6, 7, 8, and 9 in Block 18 of Subdivision 1897 of Block 18 per Plat recorded in Volume 2 of Plats, page 75, situated in the City of Galesburg, Knox County, Illinois.
PINs: 99-10-460-002 and 99-10-460-003

All that part of Block Eighteen (18) in the City of Galesburg, Knox County, Illinois, bounded by a line beginning at the Northwest Corner of said Block Eighteen and running thence East One Hundred Fifty-Six and Three-Fourths ($156 \frac{3}{4}$) feet, thence South Sixty (60) feet, thence West One Hundred Fifty-Six and Three Quarter ($156 \frac{3}{4}$) feet, thence North Sixty (60) feet to the place of beginning;
PIN: 99-10-460-001

for the forgiveness of indebtness in the sum of three hundred thousand dollars (\$300,000) dollars to be paid as follows:

\$ 300,000 reduction in the balance owed per the Development Agreement recorded 10/12/17 as Document #1044439, re-recorded 6/7/18 as Document #1048836, Addendum

recorded 9/10/18 as Document #1050812, and Addendum recorded 11/4/20 as Document #1067300. The City will not issue a 1099 to the Seller for said forgiveness of indebtedness.

3. POSSESSION AND CLOSING shall be on or before _____.

4. TITLE EVIDENCE. Seller shall, within a reasonable time, deliver to Purchaser a Commitment for Title Insurance issued by a title insurance company regularly doing business in the County where the subject property is located, committing the company to issue an Owner's Policy in the usual form insuring merchantable title to the property in the Purchaser's names for the amount of the purchase price. Seller shall be responsible for payment of the owner's premium and search charges, and any closing protection letter charges applicable to Seller. Permissible exceptions to title shall include only the lien of general taxes and special assessments; zoning laws and building ordinances; easements; apparent or of record; covenants and restrictions of record which do not restrict reasonable use of the Property.

If title evidence discloses exceptions other than those permitted above, Purchaser or Purchaser's attorney shall give written notice of such exceptions to Seller within a reasonable time. Seller shall have a reasonable time to have such title exceptions removed, or any such exception, which may be removed by the payment of money may be cured by deduction from the purchase price at the time of closing. If Seller is unable to cure such exception, Purchaser shall be entitled to a refund of the earnest money, if any is paid. Furnishing a Title Insurance Commitment insuring over an exception shall constitute a cure of such exception.

5. CONVEYANCE OF TITLE AND DOCUMENTS OF SALE. The parties agree to execute any transfer declarations or other documents required by the state, county or municipality in which the subject property is located, as well as any documents required by the title insurance company in order to issue title insurance.

Purchaser shall prepare, and Seller shall execute a recordable Warranty Deed sufficient to convey the real estate to Purchaser or their nominee, in fee simple absolute, subject only to exceptions permitted herein. The deed shall be delivered to Purchaser at the closing of this transaction upon Seller's compliance with the terms of this contract. The only allowable exceptions include easements to the City of Galesburg, or any utility liens. Seller shall be required to make sure all liens and restrictions of record are removed before the closing of the transaction.

If there are any restrictions of record on the real estate that will not be cured at closing, Purchaser may terminate the contract.

6. PRORATIONS AND ADJUSTMENTS. The following items shall be prorated at closing as of the date of delivery of possession:

- A. **Prorations:** Real estate taxes, based upon most recent tax information available, and other income and operating expenses, if any, shall be prorated as of the date of

closing. Seller shall be responsible for the 2024 taxes (payable 2025) as well as the proration of 2025 taxes (payable 2026).

7. ASSESSMENTS. Seller shall pay all special assessments, which are a lien on the subject property as of the date of closing. Seller acknowledges that, prior to the execution of this Agreement, Seller has no knowledge of or no notice has been received from any municipal authority concerning improvements which could result in a special assessment on the subject property.

8. CONDITION OF SUBJECT PROPERTY. The parties agree that the purchase price reflects the condition of the subject property and Purchaser acknowledges that the real estate has been inspected, and Purchaser is acquainted with the condition there and accepts the same in "AS-IS" condition.

9. EXPENSES OF TRANSFER.

A. Seller shall pay:

- (1) Seller's attorney's fees
- (2) Revenue Stamps
- (3) Recording of any Releases
- (4) Cost of Owner's Title Policy

B. Purchaser shall pay:

- (1) Recording fee for Warranty Deed
- (2) Purchaser's attorney's fees

10. NOTICES. All notices required hereunder shall be in writing and shall be served upon the parties at the addresses designated by personal service, certified mail (return receipt requested), or Federal Express or other overnight mail.

Seller:

Michael L. and Karen K. Martin
1302 Frank St
Galesburg, IL 61401

Purchaser:

City of Galesburg, C/O Steve Gugliotta
55 W. Tompkins Street
Galesburg, IL 61401

11. CLOSING. At closing, the parties shall deliver, upon payment in full of the purchase price stated herein, the following;

- A. At closing, Seller shall deliver to Purchaser, a recordable Warranty Deed sufficient to convey the real estate to Buyers or their nominee, in fee simple absolute, subject only to exceptions permitted herein.
- B. Possession shall be delivered at closing.

12. DEFAULT AND CASUALTY.

- C. If Purchaser defaults, Sellers may serve written notice of default upon Purchaser, and if such default is not corrected within ten (10) days thereafter, Purchasers are deemed in default and Sellers may take one of the following actions: re-sell the premises to another party; maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Purchasers; and maintain any other or different remedy allowed by law.
- B. If Seller defaults, Purchaser may serve written notice to the Sellers, and if such default is not corrected within ten (10) days thereafter, Sellers are deemed in default and Purchasers may take one of the following actions: maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Sellers; and maintain any other or different remedy allowed by law.

13. LEASE CONDITION. Seller stipulates that no part of the parcel being sold is subject to any existing or future leases. If the land is subject to any lease, Seller will ensure that the tenant signs a tenant release for the property being sold.

14. FIXTURES AND PERSONAL PROPERTY. All items affixed to the property shall stay with the property. All items not physically attached to the Real Estate will be removed by Seller.

15. GENERAL CONDITIONS. This Agreement shall be binding upon the parties and their successors and assigns. Time is of the essence of this Agreement. This Agreement shall be governed by and enforced in accordance with the laws of the state in which the subject property is located. This Agreement contains the entire agreement of the parties and no representations, warranties, or agreements have been made by either party except as set forth herein. No modification, waiver, or amendment of the Agreement shall be effective unless made in writing and signed by the parties. All representations, warranties and covenants made by the parties shall survive closing. Paragraph headings are for the convenience of reference and shall not limit or affect the meaning of the Agreement.

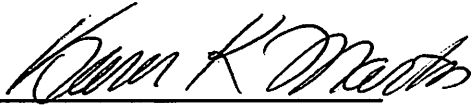
This Agreement has been read and executed on the dates beside our signatures.

Executed by Seller:

Michael L. Martin May 15, 2025
Michael L. Martin Date

Executed by Purchaser:

Peter Schwartzman, Mayor _____
Peter Schwartzman, Mayor Date



Karen K. Martin

Date

May 15, 2025

Kelli Bennewitz, City Clerk

Date



City Council Meeting

Agenda Item Overview

June 2, 2025

AGENDA ITEM: Resolution authorizing the purchase of Parcel Identification Number 05-34-101-002.

SUMMARY RECOMMENDATION: The City Manager and Director of Community Development recommend approval of the resolution to purchase Parcel Identification Number 05-34-101-002 for the sum of \$63,000.

BACKGROUND: The City of Galesburg has identified an opportunity to acquire real property located at Parcel Identification Number 05-34-101-002. This parcel is currently owned by the Marjory H. Novotny Trust Dated October 29, 1997 and the Albert J. Novotny Trust Dated October 29, 1997. The City has determined the parcel to be of strategic interest for municipal purposes or future development.

The property owners have expressed a willingness to sell the lot and building to the City for the sum of Sixty-Three Thousand Dollars (\$63,000.00). This acquisition aligns with the City's goals to secure properties that may benefit long-term planning, public use, or revitalization efforts.

City staff have reviewed the property and support the proposed purchase. The agreed-upon price is considered fair and reasonable for the location and condition of the property.

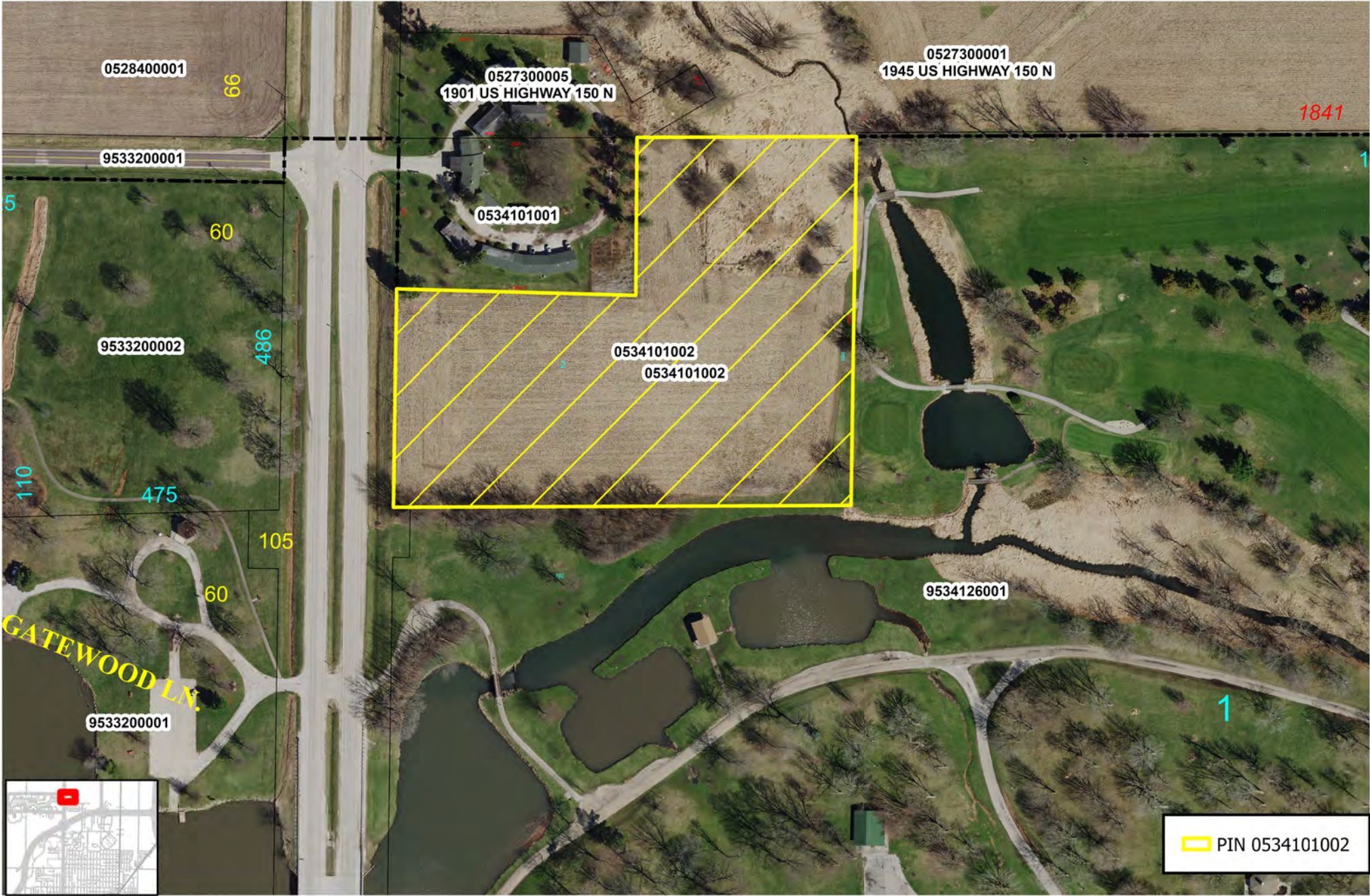
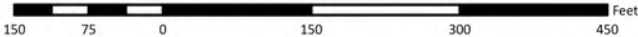
BUDGET IMPACT: Funding for the purchase will be drawn from the Economic Development Fund.

SUPPORTING DOCUMENTS:

1. Aerial map – General location
2. Resolution
3. Purchase Agreement



PIN 05-34-101-002
General location



Resolution No. _____

**A RESOLUTION AUTHORIZING PURCHASE OF REAL PROPERTY LOCATED AT PARCEL
IDENTIFICATION NUMBER 05-34-101-002, GALESBURG, ILLINOIS**

WHEREAS, Marjory H. Novotny Trust Dated October 29, 1997 and Albert J. Novotny Trust Dated October 29, 1997 are the owners of real property located at PARCEL IDENTIFICATION NUMBER 05-34-101-002, in Galesburg, Illinois;

WHEREAS, the City of Galesburg wishes to purchase the parcel;

WHEREAS, Marjory H. Novotny Trust Dated October 29, 1997 and Albert J. Novotny Truste Dated October 29, 1997 wish to sell the lot and building to the City of Galesburg, Illinois;

WHEREAS, Marjory H. Novotny Trust Dated October 29, 1997 and Albert J. Novotny Truste Dated October 29, 1997 is willing to sell the real property to the City of Galesburg for the sum of \$63,000.00;

WHEREAS, the City Council finds that the purchase of this property is in the best interests of the citizens of Galesburg.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Galesburg, Knox County, Illinois as follows:

SECTION 1: The foregoing recitals are hereby incorporated in this Resolution as though fully set forth herein.

SECTION 2: The Mayor, City Clerk, City Manager, and City Attorney are directed to take any and all action necessary to purchase the following parcel of property:

Legal Description

12 acres of land in the Northwest corner of the Northwest Quarter of Section 34, in Township 12 North, Range 1 East of the Fourth Principal Meridian, Knox County, Illinois, described as follows: commencing at the Northwest corner of the Northwest Quarter of Section 34, thence East 48 rods, thence South 40 rods, thence West 48 rods, thence North 40 rods to the place of beginning; excepting from said 12 acres

- (A) A tract of land described as follows: commencing at a point 40 rods South fo the Southwest corner of the Southwest Quarter of Section 27, thence North 6 rods and 11 feet, thence East 48 rods, thence South 6 rods and 11 feet, thence West 48 rods to the place of beginning;

And, also excepting and excluding therefrom:

- (B) A tract of land described as follows: beginning at the Northwest corner of the Northwest Quarter of said Section 34, running thence East along the North line of said Northwest Quarter of Section 34 a distance of 464 feet, thence South 2°10' East 226

feet, thence Westerly 470.5 feet to a point on the West line of said Section 34 which is 224 feet South of the point of beginning, thence North to the point of beginning, containing 2.41 acres.

Parcel Identification Number: 05-34-101-002

SECTION 3: This Resolution shall be in full force and effect from and after its approval and passage as provided by law.

Approved this _____ day of _____, 2025, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

AGREEMENT FOR SALE OF REAL ESTATE
(THIS IS A BINDING REAL ESTATE CONTRACT)

Seller:

Marjory H. Novotny Trust dated October 29, 1997 and
 Albert J. Novotny Trust dated October 29, 1997
 Peoria, IL 61615

Purchaser:

City of Galesburg
 55 W. Tompkins Street
 Galesburg, IL 61401

1. THIS AGREEMENT is dated this _____ day of June 2025.

Purchaser agrees to purchase from the Seller and the Seller agrees to sell to Purchaser the real estate legally described as follows:

12 acres of land in the Northwest corner of the Northwest Quarter of Section 34, in Township 12 North, Range 1 East of the Fourth Principal Meridian, Knox County, Illinois, described as follows: commencing at the Northwest corner of the Northwest Quarter of Section 34, thence East 48 rods, thence South 40 rods, thence West 48 rods, thence North 40 rods to the place of beginning; excepting from said 12 acres

(A) A tract of land described as follows: commencing at a point 40 rods South of the Southwest corner of the Southwest Quarter of Section 27, thence North 6 rods and 11 feet, thence East 48 rods, thence South 6 rods and 11 feet, thence West 48 rods to the place of beginning;

And, also excepting and excluding therefrom:

(B) A tract of land described as follows: beginning at the Northwest corner of the Northwest Quarter of said Section 34, running thence East along the North line of said Northwest Quarter of Section 34 a distance of 464 feet, thence South 2°10' East 226 feet, thence Westerly 470.5 feet to a point on the West line of said Section 34 which is 224 feet South of the point of beginning, thence North to the point of beginning, containing 2.41 acres.

Parcel Identification Number: 05-34-101-002

for the sum of three hundred thousand dollars (\$63,000) dollars to be paid as follows:

\$ 63,000 BALANCE to be paid at time of final settlement and delivery of deed. The balance of the purchase price, adjusted by prorations and credits allowed the parties by this Contract, shall be paid to Sellers at closing in cash by cashier's check, by check issued by a lending institution or other form of payment acceptable to Sellers.

2. POSSESSION AND CLOSING shall be on or before _____.

3. TITLE EVIDENCE. If Purchaser so chooses, they may within a reasonable time, deliver a Commitment for Title Insurance issued by a title insurance company regularly doing business in the County where the subject property is located, committing the company to issue an Owner's

Policy in the usual form insuring merchantable title to the property in the Purchaser's names for the amount of the purchase price. Purchaser shall be responsible for payment of the owner's premium and Buyer's search charges, and any closing protection letter charges applicable to Seller. Permissible exceptions to the title shall include only the lien of general taxes and special assessments; zoning laws and building ordinances; easements; apparent or of record; covenants and restrictions of record which do not restrict reasonable use of the Property; existing mortgage created by Seller to be paid by Seller at closing.

If title evidence discloses exceptions other than those permitted above, Purchaser or Purchaser's attorney shall give written notice of such exceptions to Seller within a reasonable time. Seller shall have a reasonable time to have such title exceptions removed, or any such exception, which may be removed by the payment of money may be cured by deduction from the purchase price at the time of closing. If Seller is unable to cure such exception, Purchaser shall be entitled to a refund of the earnest money, if any is paid. Furnishing a Title Insurance Commitment insuring over an exception shall constitute a cure of such exception.

4. CONVEYANCE OF TITLE AND DOCUMENTS OF SALE. The parties agree to execute any transfer declarations or other documents required by the state, county or municipality in which the subject property is located, as well as any documents required by the title insurance company in order to issue title insurance.

Purchaser shall prepare, and Seller shall execute a recordable Deed sufficient to convey the real estate to Purchaser or their nominee, in fee simple absolute, subject only to exceptions permitted herein. The deed shall be delivered to Purchaser at the closing of this transaction upon Seller's compliance with the terms of this contract. The only allowable exceptions include easements to the City of Galesburg, or any utility liens. Seller shall be required to make sure all liens and restrictions of record are removed before the closing of the transaction.

If there are any restrictions of record on the real estate that will not be cured at closing, Purchaser may terminate the contract.

5. PRORATIONS AND ADJUSTMENTS. The following items shall be prorated at closing as of the date of delivery of possession:

- A. **Prorations:** Real estate taxes, based upon most recent tax information available, and other income and operating expenses, if any, shall be prorated as of the date of closing. Seller shall be responsible for the 2024 taxes (payable 2025) as well as the proration of 2025 taxes (payable 2026).

6. ASSESSMENTS. Seller shall pay all special assessments, which are a lien on the subject property as of the date of closing. Seller acknowledges that, prior to the execution of this Agreement, Seller has no knowledge of or no notice has been received from any municipal authority concerning improvements which could result in a special assessment on the subject property.

7. CONDITION OF SUBJECT PROPERTY. The parties agree that the purchase price reflects the condition of the subject property and Purchaser acknowledges that the real estate has been inspected, and Purchaser is acquainted with the condition there and accepts the same in "AS-IS" condition.

8. EXPENSES OF TRANSFER.

A. Seller shall pay:

- (1) Seller's attorney's fees.
- (2) Revenue Stamps
- (3) Recording of any Releases

B. Purchaser shall pay:

- (1) Recording fee for Deed;
- (2) Cost of Owner's Title Policy (if Buyer elects to purchase Title Insurance)

9. NOTICES. All notices required hereunder shall be in writing and shall be served upon the parties at the addresses designated by personal service, certified mail (return receipt requested), or Federal Express or other overnight mail.

Seller:

John Novotny
405 W. Ravinwoods Road
Peoria, IL 61615

Purchaser:

City of Galesburg
55 W. Tompkins Street
Galesburg, IL 61401

10. CLOSING. At closing, the parties shall deliver, upon payment in full of the purchase price stated herein, the following;

- A. At closing, Seller shall deliver to Purchaser, a recordable Deed sufficient to convey the real estate to Buyers or their nominee, in fee simple absolute, subject only to exceptions permitted herein.
- B. Possession shall be delivered at closing.

11. DEFAULT AND CASUALTY.

- A. If Purchaser defaults, Sellers may serve written notice of default upon Purchaser, and if such default is not corrected within ten (10) days thereafter, Purchasers are deemed in default and Sellers may take one of the following actions: re-sell the premises to another party; maintain a claim for monetary damages for breach of

contract; maintain a specific performance action against Purchasers; and maintain any other or different remedy allowed by law.

- B. If Seller defaults, Purchaser may serve written notice to the Sellers, and if such default is not corrected within ten (10) days thereafter, Sellers are deemed in default and Purchasers may take one of the following actions: maintain a claim for monetary damages for breach of contract; maintain a specific performance action against Sellers; and maintain any other or different remedy allowed by law.

12. LEASE CONDITION. Seller stipulates that no part of the parcel being sold is subject to any existing or future leases. If the land is subject to any lease, Seller will ensure that the tenant signs a tenant release for the property being sold.

13. FIXTURES AND PERSONAL PROPERTY. All items affixed to the property shall stay with the property. All items not physically attached to the Real Estate will be removed by Seller.

14. GENERAL CONDITIONS. This Agreement shall be binding upon the parties and their successors and assigns. Time is of the essence of this Agreement. This Agreement shall be governed by and enforced in accordance with the laws of the state in which the subject property is located. This Agreement contains the entire agreement of the parties and no representations, warranties, or agreements have been made by either party except as set forth herein. No modification, waiver, or amendment of the Agreement shall be effective unless made in writing and signed by the parties. All representations, warranties and covenants made by the parties shall survive closing. Paragraph headings are for the convenience of reference and shall not limit or affect the meaning of the Agreement.

This Agreement has been read and executed on the dates beside our signatures.

Executed by Seller:

Executed by Purchaser:

Marjory H. Novotny Trust Dated October 29, 1997

John A. Novotny, Successor Trustee Date

Peter Schwartzman, Mayor Date

Albert J. Novotny Trust dated October 29, 1997

John A. Novotny, Successor Trustee Date

Kelli Bennewitz, City Clerk Date



City Council Meeting

Agenda Item Overview

June 2, 2025

AGENDA ITEM: Rescind bid approval of 1 Ton Heavy Duty cab/chassis for the Water Division.

SUMMARY RECOMMENDATION: The City Manager, Public Works Director, Water Superintendent, Fleet Superintendent and Purchasing Agent recommend that the City Council rescind the May 5, 2025, bid approval to Yemm Chevrolet (Galesburg, IL) in the amount of \$52,497 for the purchase of a 2025 RAM 3500 cab/chassis to be utilized by the Water Division.

BACKGROUND: On May 5, 2025, City Council approved the low and best bid from Yemm Chevrolet for the purchase of a 2025 RAM 3500 cab/chassis. When Yemm Chevrolet tried to place the City's order, they discovered the manufacturer had sold out of the 2025 RAM 3500 and the order bank closed without prior notification to the dealership. Despite Yemm Chevrolet's numerous attempts to locate a similar vehicle from other dealerships, a comparable replacement was not found. Furthermore, the 2026 vehicle pricing and production date has not been released by the manufacturer. Due to the inability to fulfill the City's purchase order, Yemm Chevrolet reluctantly withdrew their offer.

City staff recommend rescinding the original bid approval to Yemm Chevrolet for this purchase.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS: None



City Council Meeting

Agenda Item Overview

June 2, 2025

AGENDA ITEM: Reapprove the purchase of a new 1 Ton Heavy Duty cab/chassis for the Water Division.

SUMMARY RECOMMENDATION: The City Manager, Public Works Director, Water Superintendent, Fleet Superintendent and Purchasing Agent recommend that the City Council approve the bid from Victory Lane Ford (Litchfield, IL) in the amount of \$52,990 for the purchase of a new 2024 RAM 3500 cab/chassis to be utilized by the Water Division.

BACKGROUND: The Water Division uses a 2012 Ford F350 truck as part of their daily operations in addition to plowing snow during the winter months. Although this truck is scheduled for replacement, the unit is still mechanically sound and will be moved to the Oquawka water plant, replacing the 2000 Ford F350 used in their daily operations.

Two bids were received as a result of this request. Yemm Chevrolet (Galesburg, IL) offered \$52,497 for a 2025 RAM 3500 cab/chassis and Victory Lane Ford (Litchfield, IL) offered \$54,797 for a 2024 RAM 3500 cab/chassis. Additionally, the 2000 Ford F350 was offered as a possible trade for this purchase, but neither vendor chose to accept the trade.

On May 5, 2025, City Council approved the bid from Yemm Chevrolet for the purchase of a 2025 RAM 3500 cab/chassis; however, the dealer was unable to fulfill the order prior to the manufacturer's order bank closing. Victory Lane Ford was contacted by City staff to determine if the 2024 RAM 3500 cab/chassis offered in their bid submission was still available. Even though the cab/chassis is a 2024 model year, the unit is new and currently in the dealer's possession. Furthermore, Victory Lane Ford managed to reduce their original offer of \$54,797 to \$52,990. Due to the immediate availability of this vehicle, City staff recommend approval of this purchase from Victory Lane Ford.

If approved, a separate bid will be issued to purchase and install the dump body and snowplow onto the cab/chassis. When the new unit is complete and put into service, the 2000 Ford F350 will be sold using Purple Wave Online Auction.

BUDGET IMPACT: There are sufficient funds in the Water Division's budget for this purchase.

SUPPORTING DOCUMENTS: None.



City Council Meeting

Agenda Item Overview

June 2, 2025

AGENDA ITEM: Engineering Agreement for the Airport Fuel Farm project.

SUMMARY RECOMMENDATION: The City Manager and Director of Public Works recommend approval of the standard agreement for consultant services for the Airport Fuel Farm project.

BACKGROUND: The State of Illinois allotted a portion of the Rebuild Illinois capital funds to improvements to aeronautical facilities in Illinois. These funds were designed to prioritize projects that would not score well through federal funding sources, which typically prioritize maintenance to airfield pavements such as runways and taxiways. City staff and the City's airport consultant, Hanson Engineering, identified high-priority projects that may not otherwise receive assistance through other airport funding sources and therefore would be a good fit for the Rebuild Illinois funds. One of those projects was replacement of the existing fuel tanks at the airport. The two existing fuel tanks are underground, deteriorated, and have reached the end of their useful life. It is proposed to replace them with above ground storage tanks. IDOT Aeronautics approved the project for Rebuild Illinois funding and the next step is to enter into agreement with Hanson Engineering for design and construction inspection services.

The City previously approved Hanson Engineering to be on retainer to serve as the City's airport consultant. The engineering agreement includes \$3,971 for planning and special services, \$47,373 for design phase services, and \$69,268 for construction phase services for a total agreement amount of \$120,612. The project will be funded with 90% State funds and 10% local funds, making the City's portion of the engineering costs \$12,061.20. The City will pay the total engineering costs upfront and will be reimbursed by the State for their portion. The project is planned for a local letting this Summer with construction on the project planned for later this year.

BUDGET IMPACT: The City's share of the project will be paid from the Utility Tax Fund (Fund 59). The State share of the project will be paid from the Grants Fund (Fund 13) and reimbursed to the City.

SUPPORTING DOCUMENTS:

1. Engineering Agreement

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

☐ Preliminary Assessment and Schematic Design ☒ Construction Phase Services
☒ Design Phase Services ☒ Planning and Special Services

THIS AGREEMENT, made at Galesburg Illinois,
this _____ day of _____ in the year 2025
by and between the City of Galesburg (hereinafter referred
to as the "Sponsor"), and Hanson Professional Services Inc. (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the Galesburg Municipal Airport
in Knox County, state of Illinois; and the project shall be identified as the
Illinois Project No. GBG-4987 and SBG Project No. N/A ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Remove & Replace Fuel Tanks

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "aeronautics" defined as "...*the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).

The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J – Testing Schedule & ATTACHMENT K – Testing Rates & Cost Summary).

This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.

The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E – Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.

The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.

A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A / A1.

B. DESIGN PHASE SERVICES

This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed-to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by

a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:

1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES

The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.

2. CLARIFICATION OF PLANS

The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.

3. BIDDING ASSISTANCE

The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.

C. CONSTRUCTION PHASE SERVICES

This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.

1. OFFICE ENGINEERING

a. SHOP DRAWINGS

Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.

b. SUPPLEMENTARY SKETCHES

Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.

c. RECORD DRAWINGS

The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.

d. MATERIALS CERTIFICATION

Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.
- ii. Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.
- iii. Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.
- iv. To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.

- v. To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.
 - vi. Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.
 - vii. Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.
- d. **FINAL INSPECTION**
Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.
- e. **SAFEGUARD THE SPONSOR**
Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor; nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.
- f. **OTHER ENGINEERING SERVICES**
Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

g. FINAL QUANTITIES

Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.

D. PLANNING AND SPECIAL SERVICES

This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.

E. ENDORSEMENT OF DOCUMENTS

The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.

F. DELIVERABLES

At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:

1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.
2. DBE participation goal and breakout of DBE work.
3. QA verification of ELM Engineers Estimate for Schedule of Prices.
4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.
5. One set of final construction plans (half-size) and special provisions – sealed by the Consultant and executed by the Sponsor.
6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
7. Original executed Consultant Project Certification (ATTACHMENT N).
8. Executed DBE Final Documentation (ATTACHMENT O).
9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the “official notice-to-proceed” (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department's Office of Planning and Programming, indicating the project's inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

1. Conduct an onsite observation of the existing conditions to evaluate the potential factors affecting the project design and construction.
2. Prepare Construction Plans and Specifications for local letting in accordance with the project description contained within this document, for a single bid opening. Additional lettings shall require additional scope and budget.
3. Project will include:
 - Removal of existing aviation fuel system equipment,
 - Removal of existing connections or termination of plumbing, and related restoration,
 - Jet A and Avgas at separate locations:
 - Construction of a new Portland Cement Concrete (PCC) pad, with protective bollards,
 - Installation of grounding measures and necessary electrical improvements for service, communications and code compliance,
 - Grading, turbing, and general restoration of the impacted areas.
4. Assist Sponsor with bidding and contract administration, offer recommendation on award following opening of bid proposals.
5. Provide part-time, periodic construction observation of paving, electrical, and delivery of the system. 12 days onsite are included within the cost proposal. One (1) periodic observation and one (1) final inspection by a senior electrical engineer is included. If, at no fault of Hanson, additional days or trips are required, added scope and fee will be necessary.
6. Provide assistance and observation of the system startup.
7. Provide assistance in the administration of the construction contract, including review of pay applications, facilitating progress meetings and general project correspondence.
8. Coordination of the proposed improvements with the Sponsor, State, Federal Aviation Administration, local regulatory agencies, and the affected airport tenants.

Specific exclusions:

- Maintenance of daily construction diaries. Given period inspection, Sponsor will assist in the maintenance of the diary log.
- Environmental remediation, mitigation services, assessments, or recommendations.
- Electrical design beyond service, communication and code compliance items.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,

1. a lump sum payment of \$ N/A
(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 5,999.31
total amount not to exceed \$ 47,373.00
unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

C. CONSTRUCTION PHASE SERVICES

For services outlined in Section I.C., Construction Phase Services, and further detailed in Section I.H, Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 8,756.83
total amount not to exceed \$ 69,268.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor (and/or Department if applicable). The final charges shall be as soon as possible after official notification from the Consultant of the acceptance of the construction work. A time line will be submitted at each billing cycle after 50% which will indicate a projection of the completed engineering fee vs. the contractor's progress.

If more than one contract exists for the project, the monthly invoices submitted by the Consultant shall detail the amounts of work accomplished under each separate contract. The invoices shall also indicate the dates that the services were performed. If these services are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall be reimbursed at his actual cost for obtaining these services. However, the total payment to the Consultant shall be within the "not to exceed" amount as previously stated unless an amendment to this agreement is approved by the Sponsor (and/or Department if applicable).

D. PLANNING AND SPECIAL SERVICES

For services outlined in Section I.D., Planning and Special Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 502.99
total amount not to exceed \$ 3,971.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor. The final charges for the Special Services Phase shall be submitted within forty-five (45) days after official notification from the Consultant of the acceptance of the construction work or within 45 days after official notification from the Department of acceptance of other non-construction projects unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the deliverables are approved and accepted by the Department.

III. **SPECIAL CONDITIONS**

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. TERMINATION

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. CHANGE IN CONSTRUCTION PLANS

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. HOLD HARMLESS

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)
(Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)
(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The City of Galesburg hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

November 22, 2022

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

Date

Sign Name

Print Name

Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT

(Public Act 90-0572 Section 50-5)

I hereby certify that I am Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

Date

Sign Name

Robert A. Waller

Print Name

Vice President

Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is 37-0844717

This firm is doing business as a (please check one):

_____ Individual

_____ Partnership

X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBEDirectory>. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: N/ASubcontract Amount (\$): 0.00

Prequalification Category	% of Work	DBE Certification
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541370-Surveying</u>
<u>Arch\Engineering, Professional</u>	<u>0.00</u>	<u>541380-Testing Lab</u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)
(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.

- c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
- d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.
- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT
(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation

Date

BY

Robert A. Waller, Vice President

Printed Name & Title

BY

Dennis J. Hollahan, Senior Vice President

Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

____ day of _____, AD, 20____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of *any* debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting while driving in all contracts and subcontracts.

Policies and procedures for procurement of professional services are established in Federal Regulation Title 49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements. The Airport and Airway Improvement Act (AAIA) of 1982, as amended, serves as the enabling legislation. The parties agree that these policies and procedures have been followed.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at

Galesburg, Illinois, this _____, **2025**.
(city) (date) (year)

ATTEST:

(SEAL)

City of Galesburg

(Sponsor Name)

37-6000875

(Federal Employee's Identification Number)

BY _____

Printed Name & Title

BY _____

Printed Name & Title

ATTEST:

(SEAL)

Hanson Professional Services Inc.

(Consultant Name)

37-0844717

(Federal Employee's Identification Number)

BY _____

Robert A. Waller, Vice President

Printed Name & Title

BY _____

Dennis J. Hollahan, Senior Vice President

Printed Name & Title

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u>	PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT B / B1</u>	DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT C / C1</u>	CONSTRUCTION PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT D / D1</u>	PLANNING AND SPECIAL SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT E</u>	ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u>	RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u>	COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u>	LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u>	EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u>	TESTING SCHEDULE
<u>ATTACHMENT K</u>	TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u>	SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u>	SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u>	PROJECT CERTIFICATION
<u>ATTACHMENT O</u>	DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u>	PROJECT SKETCH
<u>ATTACHMENT Q</u>	PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u>	OP&P PROGRAM LETTER
<u>ATTACHMENT S</u>	CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u>	CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u>	RETAINER AGREEMENT

ATTACHMENT A**PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment</u> ⁵	_____	
5. <u>Outside Services</u>	_____	
	Lump Sum	
Total Amount Not to Exceed	N/A	(Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ N/A

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT B**DESIGN PHASE SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>15,521.38</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	<u>25,517.15</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>336.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment</u> ⁵	<u>5,999.31</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
	Cost Plus Fixed Payment	
OR	Total Amount Not to Exceed	<u>47,373.00</u> (Rounded Down)
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

Estimated Construction Cost: \$ 900,000 (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C**CONSTRUCTION PHASE SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>20,998.47</u>	(ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead¹</u>	<u>34,521.48</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>4,872.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment⁵</u>	<u>8,756.83</u>	
5. <u>Outside Services</u>	<u>120.00</u>	
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>69,268.00</u>	(Rounded Down)

Estimated Number of Calendar Days: 90Estimated Days of On-Site Resident Engineer Services: 25**NOTES:**

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT D**PLANNING AND SPECIAL SERVICES****ESTIMATE OF COSTS**

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>1,312.00</u>	(ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead¹</u>	<u>2,156.93</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>0.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment⁵</u>	<u>502.99</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
OR	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	<u>3,971.00</u> (Rounded Down)
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT E

ENGINEERING REPORT (General Guidance)

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.

ATTACHMENT F

**Illinois Department
of Transportation**

Resident Engineer's Diary

Airport: _____ Date: _____

Contractor: _____ IL Project No.: _____ SBG Project _____

Temperature _____ Wind: _____ Weather Conditions: _____

Status: ☐ Active ☐ Suspended Jobsite Conditions: ☐ Workable ☐ Non-workable

Controlling Item: _____

Workforce

Consultant (# of people, hours): _____

Contractor (# of people, equipment, hours):

Daily Work

Pay items / General Location:

Instructions to Contractor / Unusual Events:

Verbal Approvals (official & item): _____

Additional Work (change order, etc.): _____

Official Visitors: _____

Materials Deliveries (material, quantity, quality) / Testing (test, location, corrective action):

Other:

Calendar Days: _____ Awarded
 _____ Charged
 _____ Remaining

DBE Onsite? (yes or no)
 Own forces used? (yes or no)
 Own equipment used? (yes or no)

Submitted _____ Firm: _____ Date: _____

ATTACHMENT G

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No:
 Project No:
 Invoice Date:
 Partial:
 Final:

Project Title: _____			
Phase: _____			
Agreement Date: _____	IL Project No.: _____		
Amendment Date: _____	Airport _____		
AIP Project No.: _____	County _____		
Program Letter Date: _____			
FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____			
Contract Maximum Amount: _____			
	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries	_____	_____	_____
Overhead Burden	_____	_____	_____
Total Direct Salaries & Overhead	_____	_____	_____
Premium Labor Cost	_____	_____	_____
Total Direct Labor	_____	_____	_____
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee	_____	_____	_____
Direct Costs of Services by Others	_____	_____	_____
Direct Expenses	_____	_____	_____
Total Amount Invoiced	_____	_____	_____
Less: Amount Previously Invoiced	_____	_____	_____
Amount Due This Invoice	_____	_____	_____

I CERTIFY THIS BILLING IS CORRECT TO THE BEST OF MY KNOWLEDGE.	
(Name/Date) _____	
APPROVED BY IDA ENGINEERING: _____	

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT H

Hanson Professional Services Inc.
 1525 South Sixth Street
 Springfield, IL 62703
 Phone: (217) 788-2450
 Fax: (217) 788-2503

Invoice No:
 Project No:
 Invoice Date:
 Partial:
 Final:

Project Title: _____
 Phase: _____

Agreement Date: _____ IL Project No.: _____
 Amendment Date: _____ Airport _____
 AIP Project No.: _____ County _____
 Program Letter Date: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

**PROJECT TO
DATE BILLING**

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____
 Percent of Work Complete #N/A _____
 Fees Earned to Date #N/A _____
 Less: Amount Previously Billed #N/A _____
 Amount Due This Invoice #N/A _____

I CERTIFY THIS BILLING IS CORRECT
 TO THE BEST OF MY KNOWLEDGE.

 (Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT I**EFFORT DETAIL BREAKDOWN (Standard Format)**

Page ____ of ____ Pages

Airport: _____

Illinois Project No. _____

Federal Project No. _____

Invoice No. _____

Date: _____

ENGINEERING COSTS BREAKDOWN

Agreement Paragraph Governing Services	Service Performed	Date Performed	Employee's Name and Classification	Hours	Rate	Amount

Total _____

ENGINEERING FIRM

Name _____

Address _____

Prepared By _____

Date _____

NOTE:

This format is for general information; however the consultant's format containing the essential data may be acceptable.

ATTACHMENT J**TESTING SCHEDULE**

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	4
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

ATTACHMENT K

TESTING RATES & COST SUMMARY

[illegible]

ATTACHMENT L (Optional)**SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS**

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	12.63
State and Federal Unemployment Compensation	0.41
Worker's Compensation Insurance	0.36
Paid Holidays, Vacation, Sick Leave, and Jury Duty	18.23
Severance Pay	0.14
Incentive Compensation	14.97
Pension and Retirement Benefits	13.07
Employee Group Insurance	14.99
Total Payroll Burden and Fringe Benefit Costs	74.80

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)**SUMMARY OF OVERHEAD AND INDIRECT COSTS**

	% of Direct Productive Payroll
Indirect salaries	49.31
Occupancy expenses – rent, utilities, and maintenance	9.53
Business insurance	2.53
Depreciation – furniture, fixtures, and building	1.33
Reproduction and printing costs	0.11
Office supplies and postage	0.90
Telephone	0.18
Computer Expenses	14.36
Legal and Accounting Services	0.84
Employees travel expenses	0.69
Services and consultant fees	1.76
Training and educational non-salary expenses (professional development)	2.20
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.07
Taxes except Federal Income Tax	1.86
Business development and Marketing expenses	0.39
Recruiting and relocating expense	1.07
Vehicle costs	0.37
Survey, material testing, and engineering supplies	0.21
Other indirect expenses	0.17
Gain/Loss of disposition of assets	0.00
Facilities capital cost of money	0.61
General and Administrative Overhead Expenses	89.60
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	164.40

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____

IL. PROJ. NO.: _____

IL. BLOCK GRANT PROJ. NO.: _____

CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO **DOCUMENT TYPE:** ☐ CATEX ☐ EA ☐ EIS ☐ FONSI
 Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
 Approval Date of MOS (If applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____

By: _____ P.E.
Project Engineer (Consultant)

Date _____

By: _____
Sponsor

Date _____

By: _____ P.E.
Aeronautics Design Engineer

Date _____

By: _____ P.E.
Aeronautics Engineer of Design

ATTACHMENT O**DBE FINAL DOCUMENTATION****Prime Consultant**

Name _____

Address _____

Telephone _____

Subject

Airport _____

Illinois Project No. _____

Federal Project No. _____

DBE Subconsultant

Name _____

Address _____

Telephone _____

Contract Amounts

Consultant Contract Amount _____

DBE Contract Amount _____

DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [☐] Yes [☐] No (*check one*).

DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant**DBE Subconsultant**

Print Name _____

Print Name _____

Title _____

Title _____

Signature _____

Signature _____

Date _____

Date _____

ATTACHMENT P

PROJECT SKETCH



ATTACHMENT Q

PROJECT LETTING SCHEDULE

PROJECT TO BE LOCAL LET

ATTACHMENT R**OP&P PROGRAM LETTER**
Illinois Department of Transportation

 Office of Planning and Programming
 2300 South Dirksen Parkway / Springfield, Illinois / 62764

December 9, 2021

 Mr. Tony Oligney-Estill
 Galesburg Municipal Airport
 P.O. Box 1387
 Galesburg, IL 61402-1387

Mr. Oligney-Estill,

In June 2019 Governor JB Pritzker signed a historic, bipartisan Rebuild Illinois Bill that gives Illinois its first capital plan in nearly a decade – and the most robust in state history. This capital plan includes \$150 million in funding for projects at airports throughout the state to ensure the continuation of safe and efficient operations at these facilities and maximize opportunities for economic development in Illinois.

The project detailed herein was selected for your airport based on project requests submitted by the airport to the Department during the April 30, 2021 Rebuild Illinois Capital Investment Program call for projects that ended June 14, 2021. Funding for the Rebuild Illinois Airport Capital Investment Program is dependent upon legislative authorization of state appropriations and the release of funds by the Governor's Office.

In the event the Illinois General Assembly fails to appropriate funds, or sufficient funds are otherwise not made available for this project, the Airport Sponsor will be required to pay the state costs as itemized below. This will also include any amount which exceeds the totals listed.

The GRANTEE shall pay such additional project costs which exceed the sum of the GRANTOR's funds, as are herein committed for this Project. No additional state funds beyond those listed in this program letter will be allocated to the project indicated. Any additional project costs which exceed the total sum of state funds as planned and programmed are solely the responsibility of the Sponsor.

 The project is titled: "Remove & Replace Fuel Tanks".

Multi-modal Transportation Bond Funds	\$900,000
Local Match	<u>\$100,000</u>
Total Project Cost	<u>\$1,000,000</u>

Galesburg Municipal Airport
 December 9, 2021
 Page 2

To ensure eligibility of professional services for state participation, you are required to satisfy the qualifications-based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

A requirement of the Rebuild Illinois Airport Capital Investment Program is the Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). For contracts having an awarded contract value of \$500,000 or more, the Grantee shall comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The goal of the Illinois Apprenticeship Works Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. The Grantee may seek from the Department of Commerce and Economic Opportunity (DCEO) a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The Grantee shall ensure compliance during the term of the contract and will be required to report on and certify its compliance. An apprentice use plan, apprentice hours, and a compliance certification shall be submitted to the Engineer on forms provided by the Department and/or DCEO.

Please contact Mr. Joe Staats, P.E. – Section Chief of Airport Design at 217.785. 5746 to initiate this project. Projects are initiated by scheduling a predesign meeting for design/construction projects or a project initiation meeting for planning and environmental projects.

Please contact Richard Borus in Aeronautics at 217.785.0056 or me in the Office of Planning and Programming at 217.782.4118 if you have questions regarding this program letter.

Sincerely,



BJ Murray
 Section Chief, Aviation Program Planning
 Office of Planning and Programming

ATTACHMENT S**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER****Illinois Department of Transportation**

2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 21, 2024

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

Shelby Swango
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear Shelby Swango,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2023. Your firm's total annual transportation fee capacity will be \$92,800,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 164.40% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2024. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

ATTACHMENT U

RETAINER AGREEMENT

(SEE NEXT PAGE)

TOWN OF THE CITY OF GALESBURG

Date: June 2, 2025Agenda Number: 25-9014

TOWN FUND	<u>\$166.00</u>
GENERAL ASSISTANCE FUND	<u>\$3,597.52</u>
IMRF FUND	<u>\$0.00</u>
SOCIAL SECURITY & MEDICARE FUND	<u>\$0.00</u>
LIABILITY FUND	<u>\$0.00</u>
EMERGENCY ASSISTANCE	<u>\$0.00</u>
 TOTAL	 <u>\$3,763.52</u>

TOWN of the City of Galesburg - TOWN
Advance Pay Vendor Summary by Month
May 13 2025 - May 26, 2025

	TOTAL
F&M Credit Card	20.00
NCPERS	96.00
Township Supervisors of Illinois	50.00
TOTAL	166.00

1:41 PM

05/28/25

Accrual Basis

TOWN of the City of Galesburg - TOWN
Expenses by Vendor Detail
 May 13 - 26, 2025

[Back to Agenda](#)

Type	Date	Num	Memo	Account	Clr	Split	Debit	Credit	Balance
F&M Credit Card									
Check	05/16/2025	0AF5F8	Humble Fax	439 - Office Supplies...		106 - Cash - C...	20.00		20.00
Total F&M Credit Card							20.00	0.00	20.00
NCPERS									
Check	05/14/2025	9186	2516062025 ...	464 - Other Insuranc...		106 - Cash - C...	96.00		96.00
Total NCPERS							96.00	0.00	96.00
Township Supervisors of Illinois									
Check	05/15/2025	9187	2025 Educatio...	451 - Travel/Training...		106 - Cash - C...	50.00		50.00
Total Township Supervisors of Illinois							50.00	0.00	50.00
TOTAL							166.00	0.00	166.00

1:48 PM

05/28/25

[Back to Agenda](#)

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
May 13 2025 - May 26 2025

Type	Name	Num	Date	Memo	Amount
May 13 - 26, 25					
Bill	Hy-Vee Main St # 1216	G18718	05/14/2025	G18718	200.00
Bill	Hy-Vee Main St # 1216	G18724	05/14/2025	G18724	194.02
Bill	Hy-Vee Main St # 1216	G18734	05/14/2025	G18734	199.33
Bill	Hy-Vee Main St # 1216	G18748	05/14/2025	G18748	198.17
Bill	Hy-Vee Main St # 1216	G18739	05/19/2025	G18739	137.55
Bill	Purple Hangar	G18773	05/21/2025	G18773	48.45
Bill	Purple Hangar	G18766	05/21/2025	G18766	35.97
May 13 - 26, 25					<u>1,013.49</u>

TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
 May 13 2025 - May 26 2025

Date	Num	Name	Memo	Paid Amount
Expense				
602 - Gen Assistance - Rent				
05/14/2025	25739	LL KCHA	G18764 Shelter Assist	11.00
05/14/2025	25741	LL Zuleica Hernandez	G18760 Shelter Assist	439.00
05/14/2025	25742	LL Finzel, Paul	G18758 Shelter Assist	439.00
05/14/2025	25743	LL MCS Real Estate, LLC	E18757 Shelter Assist	1,000.00
05/14/2025	25745	LL KCHA	G18771 Laundry Assist	20.00
05/14/2025	25746	LL KCHA	G18770 Shelter Assist	11.00
05/19/2025	25747	LL Curtis, Michael	G18780 Shelter Assist	439.00
Total 602 - Gen Assistance - Rent				2,359.00
605 - Gen Assistance - P & H				
05/14/2025	25738	Shoe Sensation	G18554 Shoe Assist	95.04
05/14/2025	25738	Shoe Sensation	G18517 Shoe Assist	89.99
Total 605 - Gen Assistance - P & H				185.03
612 - Gen Assistance - Misc/Lndry/Tra				
05/14/2025	25740	LL KCHA Laundry	G18767 Laundry Assist	20.00
05/19/2025	25748	LL Oakbrook Corp/Mary All...	G18783 Laundry Assist	20.00
Total 612 - Gen Assistance - Misc/Lndry/Tra				40.00
Total Expense				2,584.03
Net Income				-2,584.03